

Animal Control Sub-Committee

Chair	Barbara Faulls
Membership	Ben Minehan Thelma Sowman
Quorum	The quorum as per clause 11.2 of the Standing Orders 2022 for a meeting of the Committee is: (a) half of the members present, where the number of members (including vacancies) is even; and (b) a majority of the members present, where the number of members (including vacancies) is odd. Present at the meeting to constitute quorum means the member is either to be physically present in the room or attending the meeting via audio/visual link
Meeting Cycle	Quarterly or as required at the discretion of the Chairperson
Reports to	Environment & Planning Committee

Responsibilities

The Animal Control Sub-Committee is responsible for the following activities:

1. To review annually in January/February fees in relation to registration and impounding
2. To review, present, prepare and meet the requirements under section 10A of the Dog Control Act 1996.
3. To monitor the following Dog Parks:
 - a) Renwick fox's island - completed
 - b) Blenheim – planning and Construction process
 - c) Remembrance Area – ongoing
 - d) Picton Parks – Future endeavour
4. To interact with the community on matters regarding:
 - a) Dog Control related ratepayer issues and concerns
 - b) SPCA
 - c) Marlborough 4 Paws
 - d) Local Vet Centres
5. To consult on the Dog Control Bylaw and related policies every 10 years.

Powers

All powers for the Animal Control Sub-Committee are appointed under s 41A(3)(b) & (c) of the Local Government Act 2002.

1. All powers necessary to perform the committee's responsibilities, including:
 - a) approval of a submission to an external body
 - b) establishment of working parties or steering groups.
6. **Associated decision:** If a matter relates primarily to the responsibilities of the Animal Control Sub-Committee, but aspects require additional decisions by the Environment and Planning Committee, then the Animal Control Sub-Committee has the powers to make associated decisions on behalf of the Environment and Planning Committee. For the avoidance of doubt, this means that matters do not need to be taken to more than one of these committees for decisions.
7. **Referral of decisions:** The Sub-Committee may, from time to time, refer matters which it would ordinarily consider, to another Committee, if it considers the matter/project would be better dealt with by that other Committee.
8. **Referral for urgency:** The Sub-Committee Chair is authorised to refer urgent matters to the Council for decision, where this Committee would ordinarily have considered the matter.

Delegation Limits (if any)

The committee does not have:

1. the power to establish subcommittees; and
2. powers that the Council cannot delegate or has retained to itself.

Procedure

The Chairperson will report back to the Environment and Planning Committee with recommendations of the Animal Control Committee at the next Environment and Planning Committee meeting following each Sub-Committee meeting.