

Meeting of the

***LONG TERM PLAN WORKING GROUP to be held in the
COUNCIL CHAMBERS, 15 Seymour Street, Blenheim
on THURSDAY, 17 OCTOBER 2023***

***At the conclusion of the
Economic, Finance and Community Committee meeting***

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Record No:

File Ref: D050-001-L24

1. LTP Working Group - Minutes

1. The Minutes of the LTP Working Group meeting held on 8 September 2023 are **attached** for confirmation by the Working Group.

RECOMMENDATION

That the Minutes of the Long Term Plan Working Group meeting held on 8 September 2023 be confirmed as a true and correct record.

2. Matters arising.

**Report of the LONG TERM PLAN WORKING GROUP
held in the Council Chambers, 15 Seymour Street, Blenheim
on THURSDAY, 29 JUNE 2023 commencing at 9.50 am**

Present

Cllrs J A Arbuckle (Chairperson), Cllrs S R W Adams, J D N Croad, B G Dawson, B A Faulls (to 11.09 am), R J Innes (to 11.09 am), and Mayor N P Taylor

Also Present

Clr T P Sowman (to 10.37 am)

Also Present via Teams

Cllrs S J Arbuckle and A R Burgess

In Attendance

Mark Wheeler (Chief Executive), Martin Fletcher (Chief Financial Officer), Dean Heiford (Manager Economic, Community and Support Services), Gina Ferguson (Consents & Compliance Group Manager), Chris Lake (Financial Services Manager), Tessa Dever (Financial Accountant), Robert Foitzik (General Counsel) (via Teams), Rainbow Zhao (Systems Accountant) (via Teams), and Mike Porter (Democratic Services Manager)

Apologies

Cllrs J Arbuckle/Dawson:

That the apology for absence from Cllr G A Hope be received and sustained and the apologies for non-attendance from Cllrs M R K Flight, B J Minehan and J C Rosene be noted.

Carried**1. Proposed LTP Working Group Items and Timings****D050-001-L24**

Mr Fletcher, Council's Chief Financial Officer noted that the purpose of the report was to document proposed LTP Working Group Items and their timing.

Members noted the documentation attached to the agenda report – a summary of timings being:

- Items 1 - 8 and 13: have already been discussed;
- Items 9 - 12: to be discussed at this meeting;
- Items 14, 16 and 17: to be discussed at a meeting to be held on 21 September 2023;
- Items 18 - 24: to be discussed at a meeting to be held on 17 October 2023;
- Items 25 - 29: to be discussed at a meeting to be held on 2 November 2023;
- Items 30 - 33: to be discussed at a meeting to be held on 28 November 2023; and
- Items 34 - 37: to be discussed at a future meeting.

Members discussed the timetabling of these items. Decisions made were:

- Item 12:
Clr Dawson/The Mayor:
That no further action be taken on Item 12.

Carried

- Item 3: Remove.
- Item 5: There was much discussion on this item. It was agreed that this discussion would be deferred to the next report on the agenda (Contracting Out).
- Item 16: Move this item out to the 17 October 2023 meeting.
- Item 19: typo noted – should be “20” below - Move this item out to the 2 November 2023 meeting.
- Item 20: typo noted – should be ‘See item 19 as well’.
- Item 27: Remove.

Cllrs J Arbuckle/Innes:

That the LTP Working Group agree to the proposed items for further development and their timings for consideration, subject to changes made above.

Carried

2. Contracting Out

F230-L24-09-05

The purpose of the report was to examine whether Council should continue with its current level of contracting out. The discussion under Item 5 during the previous report was noted.

Members noted that Council currently contracts out much of its physical works delivery and ongoing maintenance operations. Ongoing contracting out is less prevalent in other areas with contractors being brought in for specific assignments. The Activities with the highest level of contracting out occurs in Roads (a legal requirement as per section 25 of the Land Transport Management Act 2003), Rivers, Solid Waste, Stormwater and Parks and Open Spaces.

Staff reported that to undertake a review of whether to bring maintenance activities in-house would be a significant undertaking, requiring the engagement of an independent consultant at a significant cost. The exercise could not take place overnight and implementation, if Council decides to proceed, could take over a year.

Members continued their discussion on contracting out or bringing back in-house some or all activities.

It was agreed that staff prepare a report for the Long Term Plan Working Group on when contracts come up for renewal and their dollar value.

Cllrs J Arbuckle/Adams:

That the information be received and that a further paper on “Contracting Out” be prepared for a future meeting of the Long Term Plan Working Group.

Carried

3. Rates Cap

D050-001-L24

Members noted that the purpose of the report was to recommend Council's proposed Rates Cap for the 2024-34 Long Term Plan (LTP).

It was reported that the Rates Cap is the way the Council signals to ratepayers the likely maximum increase in their rates over the coming 10 years of the Long term plan. If this is exceeded an explanation is required. The current Rates Cap is the Local Government Cost Index (LGCI) movement + 3% and it was proposed that it be retained.

Members noted that consistency was very important.

The Mayor/Cllr Croad:

That the Working Group agree to recommending that the current LGCI+3% rates cap be retained.

Carried

4. Debt Cap

D050-001-L24

Members noted that the purpose of the report was to review Council's Debt Cap.

It was reported that Council is required by s101A(3)(b)(i) Local Government Act to set a debt cap as part of its Long Term Plan (LTP). In previous LTPs a fixed dollar amount has been set and typically it equated to the maximum amount of debt forecast in the LTP. The debt cap has then been reset every three years with each new LTP.

Members noted the detailed explanations and examples in the report.

Cllr Dawson/The Mayor:

That Council:

- 1. Adopt a debt cap of “net interest will be less than 15% of total rates”.**

2. **Note that in 2023/24 15% of total rates, using a 5% interest rate assumption, equates to a debt cap of \$261.5m.**
3. **Note that the proposed debt cap will automatically adjust following the transfer of 3 Waters rates and debt.**

Carried

5. Financial Impact of 3 Waters including Stranded Overheads L150-019-T01-01

Members noted that the purpose of the report was to discuss the financial impact of 3 Waters including stranded overheads.

Mr Fletcher reported that based on current legislative settings Council's 3 Waters Activities Assets, Liabilities, Revenue and Expenditure will transfer to the newly established Entity H, along with Nelson City Council and Tasman District Council. It is expected that the transfer will take place on 1 July 2025, one year later than originally planned under the previous four entity proposal.

To identify in broad terms the financial impacts of the change, five attachments have been prepared based on the financial statements prepared as part of 2023-24 Annual Plan:

- Attachment 1: Forecast Statement of Comprehensive Revenue and Expense – With 3 Waters
- Attachment 2: Forecast Statement of Comprehensive Revenue and Expense – Without 3 Waters
- Attachment 3: Forecast Statement of Financial Position - With 3 Waters
- Attachment 4: Forecast Statement of Financial Position - Without 3 Waters
- Attachment 5: COVID Rates Relief Reserve

Mr Fletcher explained in broad terms “stranded Overheads” describe the overheads allocated to the 3 Waters Activities. The main drivers for the allocation basis are the Average Expenditure (opex and capex) over the next 10 years and the number of staff. As expenditure for the 3 Waters Activities is large, so are their respective overhead allocations. While Council will no longer be able to allocate these overheads, there is the potential to recover the cost of services provide to the new entity. To date the nature and scope of the services has yet to be determined, but could be extensive.

Members discussed each attachment following Mr Fletcher’s verbal explanation. Mr Fletcher advised that he would do further work on this issue and come back with other ideas.

Mr Fletcher advised that he would be happy to meet one-on-one with any Councillor who wished to discuss this issue further.

**Cllrs J Arbuckle/Croad:
That the LTP Working Group receive the information.**

Carried

There being no further business the meeting was declared closed at 11.13 am.

2. Proposed LTP Working Group Items and Timings

(Report prepared by Martin Fletcher)

D050-001-L24

Purpose of Report

1. To document proposed LTP Working Group Items, their timing and progress to date

RECOMMENDATION

That the LTP Working Group note the updates and progress made to date on the items contained in Attachment 1.

Background

2. The attached list of items for consideration by the LTP Working Group has been developed and agreed over recent meetings, following input from Councillors. Those items highlighted in "green" are considered complete.
3. Below is a schedule LTP Working Group's scheduled meeting dates. The numbers in the above table match the numbers in the fifth column of the attached schedule. This way Councillors can identify topics and timings that they have a particular wish to attend.

	Date	Time	Venue
1.	8 September	9.00 – 11.00 AM	Committee Room
2.	21 September	To follow Council Meeting	Council Chambers
3.	17 October	1.00 – 3.00 PM	Council Chambers
4.	2 November	To follow Council Meeting	Council Chambers
5.	28 November	1.00 – 3.00 PM	Council Chambers

Attachments

Attachment 1 – Items for Review

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Attachment 2 – CBD Budget

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Attachment 1

Items for Review		Progress to Date/Responsibility	Department	When	Comment
1	Funding of depreciation of Community Facilities to fund their replacement.	This item has already been considered, with the decision being that while funding depreciation may be the better option in the long term, that in the interim replacements would be funded by a mix of debt and "Land Sub" funding, depending on the level of growth that's driving the need for a particular project.	Finance	0	No further action
2	Council's policy on providing rates relief for heritage buildings in private ownership – carryover from previous LTP Working Group.	This item has already been considered, with WG minute being, "That the LTP Working Group thanked management for the work undertaken in drafting the <i>Heritage Buildings in Private Ownership Rates Remission Policy</i> but resolved not to proceed until after the completion of the Heritage Strategy."	Finance	0	No Further action until the completion of the Heritage Strategy
3	How the maintenance of the Picton Foreshore will be undertaken – requested by Councillor Taylor.	Possibly this item has been completed. The following is a media extract based on the minutes of Council's 13 June 2022 meeting, "A \$100,000 proposal to lift Picton Foreshore and Shelly Beach maintenance to premier park status was supported by Councillors but the expenditure withdrawn until landscape design is completed and costed. The landscape work will be carried out by Council's Gardening Team, which designs and maintains Council's premier parks at Seymour Square and Pollard Park."	P&OS	0	No further action
4	Explaining Council's Rating System.	Finance – On this Agenda - Martin	Finance	0	No further action
5	In-house resourcing or outsourced contracts	Raised by Chair. This item was considered for a number of Council Activities as part of the recent S17A review. The challenge with outsourcing in a relatively small district like Marlborough for many of Council's regulatory activities is maintaining sufficient independence.		0	No further action
6	Endeavour Park future Developments	Raised by Chair following Annual Plan hearings. While this item could be considered as part of the LTP, it is best to allocate to the Assets and Services Committee, under the leadership of Jamie Lyall.	P&OS	0	No further action by LTPWG
7	Halls Study on the maintenance requirements, improvements, rationalisation and funding	Annual Plan hearing decision. While this item could be considered as part of the LTP, it is best to allocate to the Assets and Services Committee, under the leadership of Jamie Lyall.	P&OS	0	No further action by LTPWG
8	The definition of properties paying the Kenepuru and French Pass Road rates.	It is proposed to remit the balance of the Kenepuru Road Rate – Approved by Council on 12 June 2023.	Finance	0	No further action
13	The process for Levels of Service Reviews.	Finance – Martin	Finance	0	Process in place. First review has already taken place - Roding
9	Related to the above is understanding more fully the financial impacts of losing the Three Waters if current policy settings remain including Stranded Overheads.	Finance - Martin	Finance	1	
10	Council's Debt Cap – Is it better to have a fixed amount as has been the case to date or would a percentage of a revenue base be more appropriate?	Finance – Martin	Finance	1	

Items for Review	Progress to Date/Responsibility	Department	When	Comment	
11	Council's Rates Cap – Currently LGCI + 3%. In the 2021-31 LTP the percentage was increased to allow for the impact of increased Government requirements	Finance – Martin	Finance	1	
12	The possibility of establishing a Central Government Rate – as has been done in Hamilton CC. This will need to be linked to the wording of the Rates Cap.	Finance	Finance	1	Hamilton City Council advised as follows, "The Govt Rates calc that we used back in 2018 – was made up of 2 parts. One was for additional compliance costs in the Waters activity and the other part was for the cost of our District Plan. The business calculated out what these cost were, and then we just used our rule of thumb to determine what the additional rate would be to cover it. In Hamilton's rating system, their General Rates only have differentials for Commercial (34.25%), Residential (57.2%), BID Commercial and Other. The same differentials apply for the Government Rate. Because of the complex Activity weighting and rating area system system used in Marlborough, adding another layer of complexity is not considered justified. Plus the cost of additional Government requirements is already in the Rates Cap and obtaining audit clearance will be challenging. As a result, it is proposed that no further work be undertaken on this item.
14	Review the assumptions upon which the LTP will be prepared, eg the assumed financial Assistance Rate from Waka Kotahi.	Finance – Martin	Finance	2	One of the Key assumptions, i.e. the transfer of 3 Waters and repayment of associated debt won't be know until after the election - deferred
16	Review of rates weightings for the funding of Tourism Activities, along with reviewing the total funding for DM.	Dean/Neil	Finance and Econ Dev	3	With the changes at DM and the reviews being undertaken for the future delivery of this service, it is recommended that no further action be taken on this item.
17	Review the funding and breadth of activity for animal control, including the 80:20 apportionment between Dog Fees and Rates for Dog Control Funding	Raised by Clr Arbuckle following a meeting of the Animal Control Sub-Committee on 20 April 2023	Finance & Reg	2	This item will now be presented to the 2 November 2023 meeting.
18	Council's interest rate assumption	This has already been considered for 2023-24 with and increase to 5% but needs to be reconsidered for the LTP. - Chris	Finance	3	On this Agenda
19	The definition of properties in General Rural Geographic Rating Area and whether or not they should be classified Sounds Administration Geographic Rating Area.	This item is a more focused review than the general review contained in "20" below. – Chris/Linda	Finance	4	
20	Review the appropriateness of the Geographic Rating Areas. See item 19 as well	Finance, following a high-level review by the WG, to determine if there is any need. So far the current boundaries, together with their automatic adjustment to urban based on the provision of water and sewer works well. NB the more focused review on the boundary between Sounds Admin Rural and General Rural above.	Finance	3	On this Agenda

Items for Review		Progress to Date/Responsibility	Department	When	Comment
21	Capital Budgets - CBD	Raised by Chair	A&S	3	The Chairman is an apology for the meeting. It is suggested that this item be deferred until he is present. In the interim please see the Capital Budgets for both the Blenheim and Picton CBDs as Attachment 2
22	Review the application of Annual CPI adjustments to Grants	Annual Plan hearing decision	Finance and Community	3	On Agenda
23	Community Grants - review what organisations get ongoing support and what is contestable?	Raised by Clr Croad and as part of Annual Plan deliberations	Finance and Community	3	On Agenda
24	Investigate the possible streamlining of Activity Groups and Activities.	Finance – Tessa	Finance	3	Focus has been on the preparation of the Annual Report - Defer
25	Council's Revenue and Financing Policy including Land Value versus Capital Value Rating.	Council has already decided that it will retain Land Value Rating, except for those activities that are already capital value rated, e.g Wairau River Rate	Finance	4	
26	Council's Financial and Infrastructure Strategies.	Financial Strategy - Finance	Finance	4	
27	Council's policy on Waste Charges versus Rating – requested by Councillor, (now Mayor) Taylor.	Finance and Solid Waste	Finance + A&S	0	Agreed at 29 June meeting that this item should be removed
28	Prepare an Iwi Engagement Strategy;	Kaihautū – Hara Adams	TBA	4	Actual delivery will depend on our ability to recruit a new Kaihautū
29	Be briefed on the Rating implication of the 2023 Triennial Revaluation.	Finance – Martin/Rainbow	Finance	4	The impact of the 2023 Revaluation was presented at the 2 October Councillor briefing. Do Councillors any further briefing on this topic?
30	Review whether Council should have a continuing role in Energy Efficiency/Clean Heating loans, bearing in mind the issues surrounding compliance and that there are new private sector providers.	Finance – Chris/Linda	Finance	5	Government has recently announced that it will provide exemptions for voluntary targeted rate scheme loans (these low-cost loans are usually for sustainable home improvements like insulation) administered by local and regional councils. The Minister expects regulations to give effect to this exemption to be made by the end of the year. Initial indications are that the other major political party also supports this initiative.
31	Council's Financial and Infrastructure Strategies.	The Infrastructure Strategy - Assets and Services and the Assets and Services Committee, noting that the two Strategies need to align as the Infrastructure Strategy can't be delivered without funding. Currently legislation doesn't require an Infrastructure Strategy to be prepared for 3 Waters assets, but with the delay in starting this situation is likely to change. As a result Assets and Services need a contingency plan is needed should there be a change in Government.	A&S	5	
32	Wairau River Rating Review.	Finance – John Patterson/Andy	A&S + Finance	5	
33	Marlborough Heritage Strategy and its funding	Dean Heiford	Community	5	
34	Council's engagement with the Community as part of preparing the 2024-34 LTP including pre-engagement and consultation. Related to this is a possible review of Community Outcomes.	Communications	Comms	6	Following discussion at the LTPWG meeting it was decided not to pursue pre-consultation, because of the time and level of resource required as already experienced with Sounds Roding and expectations that it creates when we are already facing a very significant rates increase in 2023-24. The next major Comms focus will be the Consultation Document.
35	Council's Debt and Treasury Management Policies.	Previously this has been addressed by the Audit and Risk Sub-Committee following advice from Finance and Bancorp. NB , the funding of IREX debt will need its own policy to match the pricing reset dates contained in the agreement with Kiwi Rail – Bancorp/Adrian/Martin.	Finance	6	
36	How Council wants to further advance senior/social housing?	While this item could be considered as part of the LTP, it is best to allocate to the Senior Housing Sub-Committee, serviced by Jamie Lyall.	Senior Housing	6	

Items for Review		Progress to Date/Responsibility	Department	When	Comment
37	Review of storm damaged roads levels of service funding options for Kenepuru, Awarere Valley Road, Northbank and Waihopai.	Extensive studies already underway to identify options, costs, willingness to pay etc which will ultimately lead to increased debt and rates.	CEO	6	This is a separate workstream

Attachment 2

CBD Budgets		2023-24 Projection	2024-25	2025-26	2026-27	2027-28	2028-29	2030-34
Blenheim CBD	Marlborough Mile Projects	450,558						
	Paved Cobbled Areas*	-	1,000,000	1,000,000	1,000,000	500,000	500,000	500,000
Picton CBD	Picton Innovative Streets- London Quay revitalisation project	960,250 Carry Forward from 2022- 23						

*Includes Market St north \$380k, Gateways \$250k, Wynen St \$1M, Lower Scott St \$1M

3. Contracting Out

(Report Prepared by Martin Fletcher)

F230-L24-09-05

Purpose of Report

1. To consider the investigation of Council's level of contracting out.

RECOMMENDATIONS

That Council:

1. Note the information contained in Attachment 1 of the current operational contracts;
2. Identify which activities/contracts that it would like to investigate in regard to bringing in house and in which year of the Long Term Plan;
3. Make appropriate budget provision for the investigations of the activities/contracts identified in recommendation 2 above.

Background/Context

2. At the last LTP Working Group meeting a decision on the recommendation was deferred pending the provision of contract information for the different areas of Council. While contract information will be supplied a part of the Level of Service (LoS) briefing, it was considered beneficial to supply a complete list of the Operating, (as compared to Capital Expenditure) contracts in our procurement system (Attachment 1). The total number of contracts, Capex and Opex is almost 600.
3. This schedule identified:
 - The Department
 - Contractor
 - Contract Title
 - Start and end dates
 - Value if specified, (N.B. some contracts are on an as and when required basis)
 - Status
 - Contract Manager
 - Contract Type.
4. The far right hand column is perhaps the most important for this exercise as it has three categories:
 - O = Operations Contract, possibly worth reviewing
 - S = Specialist or Consultant
 - T = Too small to review.

Moving Forward

5. From the list supplied it is recommended that Councillors identify the contracts they would like to further review, with regard to whether they could be brought in-house. A preliminary view could be that contracts falling under Rivers, Community Facilities and Property Management could be brought in-house.
6. The paper to the previous meeting (Attachment 2) identified some of the implications of bringing an activity in-house in paragraph 6 of that paper. Perhaps what was not clear is that there is almost zero space for additional staff, so reviewing activities or contracts that did not involve bringing additional staff into the main administration building in the medium term would be preferred to defer the need for a building addition.

Attachments

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|---|-----------|
| Attachment 1 – Operating Contracts in Council's Procurement System | Page [12] |
| Attachment 2 – Contracting Out – Agenda Item 8 September 2023 LTPWG Meeting | Page [29] |

Operating Contracts in Council's Procurement System

Department	Contractor Name	Title	Start Date	End Date	Value	Status	Contract Manager	Contract Type	O/S/T
Assets and Services Department	Process Flow Limited	Rivers & Drainage Maintenance - Heavy Plant				pending	Andy White		O
		Wairau River – LiDAR & Bathometric Survey				pending	Andy White		S
	Abuild Consulting Engineers Limited	Engineering Consultancy Services Umbrella Contract (Abuild)				pending	Andy White		S
	Dam Safety Intelligence Limited	Taylor Dam - Dam Safety Management Review (Phase 1)	15 Aug 2023	15 Feb 2024	24,500	active	Andy White	Fixed Term	S
	Dave Fowler Contracting Limited	Rivers Weedcutter (River Queen) Operation & Maintenance	21 Dec 2015	30 Jun 2022	200,000	active	Andy White	Fixed Term	O
	Davidson Group Ltd	Continuing Services Agreement - Davidson Group (Umbrella)	16 Jul 2016	15 Jul 2023	-	active	Andy White	Renewal	S
	Downer NZ Ltd	Rivers & Drainage - Strategic Labour	01 Jul 2022	30 Jun 2025	1,782,155	active	Andy White	Renewal	O
	David Tetlow (T/A Toa Consulting)	Marlborough Community Resilience Project	12 Sep 2022	30 Sep 2023	57,500	active	Brian Paton	Fixed Term	S
		Marlborough CDEM Group Plan Development	01 Jul 2023	30 Jun 2024	40,000	active	Brian Paton	Fixed Term	S
	NME Fire Systems Limited	Emergency Operations Centre Fire Monitoring Service	03 Sep 2019		-	active	Brian Paton	Ongoing	O
	Programmed Maintenance Services (NZ) Limited	Exterior Building Maintenance Services - Emergency Operations Centre	21 Nov 2017	20 Nov 2024	23,240	active	Brian Paton	Fixed Term	T
	EFTPOS NZ Limited	Mobile EFTPOS - Regional Landfill	18 Mar 2022	18 Mar 2025	1,440	active	David Craig	Fixed Term	T
	Marlborough Taxis 2022 Limited (previously Marlborough Taxis Limited)	Total Mobility Scheme Approved Service Provider Contract - Marlborough Taxis 2022 Ltd	29 Mar 2019	29 Mar 2025	117,000	active	David Craig	Fixed Term	S
	Isaac Construction Limited	Rock Rip Rap 2009-Pukaka Quarry	01 Aug 2009	30 Sep 2024	-	active	Geoff Dick	Fixed Term	O
		Rivers & Drainage Maintenance - Heavy Plant	20 Oct 2015	19 Oct 2023	3,000,000	active	Geoff Dick	Renewal	O
	Total Vegetation Control Limited	Rivers & Drainage Grass Maintenance Services	01 Aug 2017	31 Jul 2024	600,000	active	Geoff Dick	Renewal	O
	Adams Holdings 2005 Limited	Electrical Maintenance-Flood Control Systems	01 Oct 2017	30 Sep 2024	-	active	Jan Dimmendaal	Fixed Term	T
	Eckford Engineering 2002 Ltd	Mechanical Maintenance-Flood Control Systems	01 Oct 2017	30 Sep 2024	-	active	Jan Dimmendaal	Fixed Term	T
	Gough Group Limited (prev Gough, Gough & Hamer Ltd)	Generator Servicing and Maintenance - various A&S (as detailed)	24 Nov 2021	20 Jun 2025	63,069	active	Mike Davies	Fixed Term	T
	Bishopp Airport Advertising (NZ) Limited	Bus Advertising Concession Agreement	15 Feb 2022	15 Feb 2025	-	active	Richard Coningham	Renewal	S
	Blenheim Cabs Limited	Total Mobility Scheme Approved Service Provider Contract - Blenheim Cabs Limited	16 Apr 2021	16 Apr 2024	-	active	Richard Coningham	Fixed Term	S
	Energy and Technical Services Limited (Carbon EMS)	Carbon, Energy, Utility Management, Benchmarking and Data Management Services	13 Nov 2020		25,000	active	Richard Coningham	Ongoing	S
	Eyede Solutions Limited	Total Mobility Solution - Ridewise 2 Participation Agreement	01 Jul 2018	30 Jun 2024	10,830	active	Richard Coningham	Renewal	S
		Total Mobility Solution Commercial Services and Participation Agreement	27 Sep 2018	30 Jun 2024	45,830	active	Richard Coningham	Renewal	S
	John Ealand (T/A Blenheim City Taxis)	Total mobility scheme approved service provider contract - John Ealand (T/A Blenheim City Taxis)	16 May 2022	16 May 2025	-	active	Richard Coningham	Fixed Term	S

Department	Contractor Name	Title	Start Date	End Date	Value	Status	Contract Manager	Contract Type	O/S/T
	New Zealand Transport Agency	Local Roads Asset Management Agreement	01 Jul 2020	30 Jun 2026	4,800,000	active	Richard Coningham	Fixed Term	O
		Professional Services - Opus Umbrella 2018	15 Apr 2018	14 Apr 2025	-	active	Richard Coningham	Renewal	S
	Placard New Zealand Pty Limited 5503722	Total Mobility Electronic Card Printing Collective Agreement	01 Jul 2021	30 Jun 2026	-	active	Richard Coningham	Fixed Term	S
	Poipoia Limited	Iwi Liaison Consultancy Services - Blenheim Sewerage Treatment Plant Discharge Consent Renewal	19 Apr 2021	30 Dec 2025	-	active	Richard Coningham	Fixed Term	S
	Ritchies Transport Holdings Ltd	Urban Bus Services	01 Mar 2018	28 Feb 2027	1,587,146	active	Richard Coningham	Fixed Term	S
	Various Contractors or Parties	Total Mobility Scheme Assessment Services - Various Agency Agreements	01 Apr 2019	31 Mar 2024	10,000	active	Richard Coningham	Fixed Term	S
	Christopher Edwin Bothwell and Kiri Norton	Total Mobility Scheme Approved Service Provider Contract - CE Bothwell and K Norton	10 Aug 2022	10 Aug 2025	-	active	Sharon Hamilton	Fixed Term	S
	Marlborough Companion Services Limited (Driving Miss Daisy)	Total Mobility Scheme Approved Service Provider Contract - Driving Miss Daisy	11 Apr 2022	11 Apr 2025	-	active	Sharon Hamilton	Fixed Term	S
	Muscular Dystrophy Assoc NZ (SI)	Total Mobility Assessment Services Agreement	01 Feb 2022	31 Mar 2024	-	active	Sharon Hamilton	Fixed Term	S
		Awatere Water Scheme Operation & Maintenance				pending	Stephen Rooney		O
	Accredited Technology (ATEC) Limited	Maintenance and Software Services - Green Waste Site				pending	Stephen Rooney		S
		Waste Sorting and Resource Recovery Weighbridge Hardware Maintenance Contract	01 Oct 2022	30 Sep 2025	13,500	active	Stephen Rooney	Fixed Term	S
	Advanced Metering Assets Ltd-Prev Stream	STREAM to provide remote meter reading and data services	02 Feb 2001		-	active	Stephen Rooney	Ongoing	S
	Agrecovery Foundation Trust	Agrecovery Site Agreement - Blenheim Transfer Station SLA	01 Jul 2017		-	active	Stephen Rooney	Ongoing	S
	Annie McDonald	Environmental Education Programme	01 Jul 2009	30 Jun 2025	506,449	active	Stephen Rooney	Fixed Term	S
	Ayson and Partners Limited	Bluegums Landfill Quarterly Surveys	01 Jun 2017	30 Jun 2024	-	active	Stephen Rooney	Fixed Term	S
	Crafar Crouch Construction Picton Ltd	Picton Three Waters Maintenance Services	01 Nov 2021	31 Oct 2024	1,861,605	active	Stephen Rooney	Renewal	O
	EP Tech Limited	Supply of Domestic Refuse Bags	23 Mar 2021	31 Mar 2024	408,000	active	Stephen Rooney	Fixed Term	S
	HydroTech Limited	Reticulation Rehabilitation Maintenance - Umbrella Contract [Hydrotech]	01 Nov 2016	31 Oct 2023	-	active	Stephen Rooney	Fixed Term	O
		Awatere Water Scheme Operation & Maintenance	01 Nov 2014	31 Oct 2022	2,500,000	active	Stephen Rooney	Renewal	O
	JBL Environmental Limited	Hazardous Waste Management Services	01 Jul 2020	30 Jun 2027	1,400,000	active	Stephen Rooney	Renewal	O
		Reuse Centre Services	01 Jul 2024	30 Jun 2027	1,050,000	active	Stephen Rooney	Renewal	O
	Kiwirail Limited	Kiwirail Dublin Street Grants for Pipe Installations On Crown Land	01 Apr 2023	31 Mar 2024	4,160	active	Stephen Rooney	Fixed Term	T
	LMS Energy NZ Limited	Landfill Gas Utilisation Solutions	17 Dec 2021	18 Dec 2023	-	active	Stephen Rooney	Renewal	S
	MacBay Waste Limited	Jack Trash Coinskip Deposit Unit & CCTV Supply & Maintenance	01 Jul 2014	30 Jun 2024	153,600	active	Stephen Rooney	Fixed Term	S
	Metallic Sweeping (1998) Limited	Waste Management Minimisation	01 Jul 2014	30 Jun 2024	18,296,609	active	Stephen Rooney	Renewal	O
		Greenwaste Composting (including grape marc)	01 Jan 2016	30 Jun 2024	1,974,580	active	Stephen Rooney	Renewal	O

Department	Contractor Name	Title	Start Date	End Date	Value	Status	Contract Manager	Contract Type	O/S/T
		Emissions Inventory Reporting Services	12 Jun 2023		29,762	active	Stephen Rooney	Ongoing	S
	Roading and Asphalt Limited	Bluegums Regional Landfill Operation	01 Jul 2022	01 Jul 2029	12,010,306	active	Stephen Rooney	Renewal	O
	The Packaging Forum Incorporated	The Packaging Forum Love NZ Brand Licencing Agreement	19 May 2015	31 Dec 2026	-	active	Stephen Rooney	Fixed Term	T
	Tonkin and Taylor Limited	Continuing Services Agreement (Umbrella) - Tonkin & Taylor	01 Jul 2014	30 Jun 2026	-	active	Stephen Rooney	Renewal	S
	Tyre Collection Services Limited	Tyre Collection Services - Waste Management	27 May 2013	30 Jun 2024	-	active	Stephen Rooney	Fixed Term	S
	Waste Management New Zealand Limited	Picton Marina Waste Services	01 Jul 2021	30 Jun 2024	-	active	Stephen Rooney	Fixed Term	T
		Waste Management and Minimisation Services	01 Jul 2024	30 Jun 2031	29,000,000	active	Stephen Rooney	Renewal	O
	Aeris Global Limited	Aerisc Pilot Study Partnership Agreement				pending	Stuart Donaldson		S
	GHD Limited	BSTP Performance Improvement Project	23 Jan 2017		-	active	Stuart Donaldson	Ongoing	S
	Pattle Delamore Partners Limited	Professional Services (Umbrella/Continuous Services) CCCS Contract - Pattle Delamore Partners Limited	12 Dec 2022	31 Mar 2027	-	active	Stuart Donaldson	Renewal	S
OFinance	Air New Zealand Limited	Air Travel - All of Government - Air NZ Specific Service Supplement	01 Apr 2017	28 Feb 2025	960,000	active	Chris Lake	Fixed Term	S
	Bank of New Zealand	Electronic Instructions for Direct Debit	29 Jan 2007		-	active	Chris Lake	Ongoing	S
	CoreLogic NZ Ltd (Prev Property IQ)	DVR Valuation Data Supply Agreement - CoreLogic NZ	01 Jul 2018	03 Jul 2025	29,136	active	Chris Lake	Auto Renewal	S
	Credit Recoveries Limited	Debt Collection Services (Debt Recovery)	03 Sep 2019		-	active	Chris Lake	Ongoing	S
	Headway Systems Limited	DVR Valuation Data Supply Agreement - Headway	01 May 2018		10,098	active	Chris Lake	Ongoing	S
	Ministry of Economic Development	Air Travel - All of Government	28 Mar 2012		-	active	Chris Lake	Ongoing	S
	QV Limited	Top of the South (TOTS) Valuation Roll & Database Management Services	01 Jul 2022	30 Jun 2028	2,305,188	active	Chris Lake	Renewal	S
	The Real Estate Institute of New Zealand Inc	DVR Valuation Data Supply Agreement - REINZ	01 Jun 2018		10,100	active	Chris Lake	Ongoing	S
	Marsh Limited	Risk Financing & Insurance AoG- JLT Group Services Order	30 Jun 2016	14 Apr 2024	304,000	active	Greg Townsend	Renewal	S
	Terrace Publications Limited	Contract & Procurement Guidelines TPL Subscription Service	01 Jul 2016		5,925	active	Greg Townsend	Ongoing	S
	Land Information New Zealand	DVR Sharing Agreement - LINZ	19 Nov 2020		-	active	Linda Fletcher-Firks	Ongoing	S
	New Zealand Post Limited	Rates Notices Mail & Print Services	01 Sep 2013	30 Aug 2030	245,000	active	Linda Fletcher-Firks	Fixed Term	S
	Various Contractors or Parties	Energy Efficiency Schemes- Solar Water Heating	20 Nov 2012		-	active	Linda Fletcher-Firks	Ongoing	S
		Targeted Rate Home Clean Heating Local Council Scheme	04 Nov 2016		-	active	Linda Fletcher-Firks	Ongoing	S
		Energy Efficiency Schemes (Voluntary Targeted Rate) - Solar Energy	22 Oct 2018		-	active	Linda Fletcher-Firks	Ongoing	S
		BNZ Agreement - Preferred & Paperless Direct Debits	20 Dec 2018		-	active	Loren Moore	Ongoing	S
	M&R Forestland Management Limited	Forest Management and Consultancy Services	01 Oct 2022	30 Sep 2025	-	active	Martin Fletcher	Renewal	S
	Ministry of Business Innovation & Employment	Consultancy Services - AoG - Business & Finance Tranche 1	18 Aug 2016		-	active	Martin Fletcher	Ongoing	S

Department	Contractor Name	Title	Start Date	End Date	Value	Status	Contract Manager	Contract Type	O/S/T
		Consultancy Services - AoG - Business and Finance Tranche 2	19 Dec 2016		-	active	Martin Fletcher	Ongoing	S
Information Services		IT General Services Umbrella Contract (State3)	01 Jul 2023	30 Jun 2025	-	active	Brenda Pottinger	Renewal	S
	Canto GmbH (European based vendor)	Digital Media Management System (Cloud Based - Canto GmbH)	11 Sep 2020		40,000	active	Brenda Pottinger	Ongoing	S
	New Zealand Post Limited	Address Information Sharing Agreement	27 Sep 2007		-	active	Brenda Pottinger	Ongoing	S
	Provincial Coldstores Limited	Document Storage (Documents ex Lundia Storage)	31 Jul 2018		-	active	Brenda Pottinger	Ongoing	S
		State3 Professional Services Support - Monthly Support Hours	29 Mar 2022		1,650	active	Brenda Pottinger	Ongoing	S
	Ackama NZ Limited	Energy Financial Loans Application Service Level Agreement (SLA)	01 Jul 2019		-	active	Gilly Lawrence	Ongoing	S
	BayCom Communications Limited	Enghouse Service Level Agreement	20 May 2021		12,960	active	Gilly Lawrence	Ongoing	S
	Business Telephones Limited	VOICE NEC PABX Service Level Agreement	25 Sep 2018		11,520	active	Gilly Lawrence	Ongoing	S
	Computer Concepts Limited	CCL WAN Network Services Service Schedule Agreement E	01 May 2019	30 Apr 2028	125,600	active	Gilly Lawrence	Fixed Term	S
		DataAssure Service Schedule Agreement (Data Sentinel)	01 Jun 2020	02 Jun 2027	40,000	active	Gilly Lawrence	Fixed Term	S
		CCL Master Services Agreement	26 May 2021		-	active	Gilly Lawrence	Ongoing	S
	ConnectWise	Helpdesk Software as a Service - Connectwise	03 May 2015	01 May 2028	56,000	active	Gilly Lawrence	Auto Renewal,Fixed Term	S
	Department of Internal Affairs	Telecommunications as a Service (TaaS) MoU	05 Aug 2016		-	active	Gilly Lawrence	Ongoing	S
	Environmental Systems Research Institute	ESRI ArcGIS Small Enterprise License Agreement (ELA / EA) (Vendor-Eagle Technology)				pending	Gilly Lawrence		S
		ESRI ArcGIS Small Enterprise License Agreement (ELA / EA) (Vendor-Eagle Technology)	01 Dec 2020	01 Dec 2023	163,770	active	Gilly Lawrence	Fixed Term	S
	Experian New Zealand Limited	Data Quality Services / Integration Consultancy: Real-time Address Validation for Tech One Ci Anywhere (Experian) Terms	01 Aug 2023		10,000	active	Gilly Lawrence	Auto Renewal	S
		Statement of Work - Integration Consultancy (Experian)	10 Aug 2023	10 Aug 2024	-	active	Gilly Lawrence	Fixed Term	S
	Frontier Software Limited	Chris Payroll Software Lic & Maint	01 Nov 1995		-	active	Gilly Lawrence	Ongoing	S
	Ibis Informations Systems Pty Ltd	Rate Modelling & Valuation Analysis Software	01 Oct 2012		45,000	active	Gilly Lawrence	Ongoing	S
	Microsoft New Zealand Limited	Master Services Agreement (SaaS)	26 Apr 2019	27 Apr 2027	75,000	active	Gilly Lawrence	Auto Renewal,Fixed Term	S
		Microsoft Enterprise Volume Licensing - AoG	01 Jul 2012	30 Sep 2024	-	active	Gilly Lawrence	Fixed Term	S
	Ministry of Justice	MoU for Electronic Filing of Infringement Reminder Notices	29 Aug 2017		-	active	Gilly Lawrence	Ongoing	S
	Network Tasman Limited	Fibre Optic General-excluding CCTV - Lease	01 Aug 2006		-	active	Gilly Lawrence	Ongoing	S
		CCTV Systems Service Agreement	28 Aug 2023	28 Aug 2028	1,405,628	active	Gilly Lawrence	Renewal	S
	Re-Leased Software Company Limited	Re-Leased Property Software	14 Feb 2018		-	active	Gilly Lawrence	Ongoing	S
	SAM for Compliance Limited	SaaS (Non-ICT Panel) SAM Security Compliance Software	27 Sep 2018		2,500	active	Gilly Lawrence	Ongoing	S
	Spark NZ Trading Limited	Internet Service Premium - MDC Network 25543A	09 May 2016	10 May 2024	-	active	Gilly Lawrence	Fixed Term	S

Department	Contractor Name	Title	Start Date	End Date	Value	Status	Contract Manager	Contract Type	O/S/T
		Spark Digital Business Agreement 22410.1 (25973 TaaS)	09 May 2016		-	active	Gilly Lawrence	Ongoing	S
		Cloud Managed Network - Services Schedule 25973C	13 Nov 2020		415	active	Gilly Lawrence	Auto Renewal	S
		Spark Data Centre Service Schedule - 25543F	08 Jun 2021	08 Jun 2024	64,620	active	Gilly Lawrence	Fixed Term	S
	Technology One NZ Limited	Application Managed Services Agreement - Technology One	24 Nov 2014		-	active	Gilly Lawrence	Ongoing	S
	Vodafone New Zealand Limited	Telecommunications as a Service (TaaS) - Vodafone Subscription for Personal Connectivity	22 Aug 2019		-	active	Gilly Lawrence	Ongoing	S
	Younity Limited	Younity Recruitment and Contracting Services				pending	Gilly Lawrence		S
	Landcare Research New Zealand Limited	Soils Data Use Licence - Councils	24 Apr 2023	30 Apr 2026	-	active	Malcolm Jacobson	Fixed Term	S
	Marlborough Lines Limited	Data Usage Agreement and Disclaimer (Marlborough Lines Limited)	23 Jun 2023	23 Jun 2025	-	active	Malcolm Jacobson	Fixed Term	S
	Traverse Services Limited	Local Government Subscription - FME software (Traverse / Seamless)	01 Sep 2022	01 Sep 2024	18,400	active	Malcolm Jacobson	Fixed Term	S
		FME Server Administration Contract (GIS) - Traverse/Seamless	01 Sep 2022	30 Aug 2028	9,600	active	Malcolm Jacobson	Auto Renewal	S
	Datacom Solutions Limited	Online bookings for Lansdowne Park (Ad Hoc Statement of Work)				pending	Mandy Evans		S
		Datascape Services and Licencing Agreement	08 Apr 2019		108,000	active	Mandy Evans	Ongoing	S
		Datacom Services Schedule - Message gateway Services	31 Aug 2020	31 Aug 2023	-	active	Mandy Evans	Fixed Term	S
		Te Hoiere Restoration Project Subsite Implementation - Datacom Statement of Work (SoW)	14 Jun 2023	14 Oct 2023	13,000	active	Mandy Evans	Fixed Term	S
		Mulesoft Consulting Statement of Work (SoW) MDCMUL0623	01 Jul 2023	31 Dec 2023	78,000	active	Mandy Evans	Fixed Term	S
	Delib Australia Pty Ltd	Citizen Space Community Consultation and Engagement SaaS Platform	06 Jun 2023	06 Jun 2024	34,999	active	Mandy Evans	Fixed Term	S
	Information Leadership Design Services Limited	iWorkplace 365 Apps Licence Agreement (Smart Breadcrumb)	15 Dec 2021		1,875	active	Mandy Evans	Ongoing	S
	Isovist Limited	MEP e-Plan Statement of Work (SoW)			20,650	pending	Mandy Evans		S
	Lateral Security (IT) Services Limited	DIA Marketplace - Statement of Work (General) - Consultancy and Professional Services - Invoices and Inspections SoW ID15694	01 Jul 2023	31 Aug 2023	14,957	active	Mandy Evans	Fixed Term	S
	Netinteractive Pty Limited	Flipbooks Web Solution Hosting Agreement	04 Jul 2018		3,800	active	Mandy Evans	Ongoing	S
	Siteimprove Australia Pty Limited	Software as a Service Subscription Agreement (Siteimprove)	01 Dec 2017	30 Jun 2025	40,000	active	Mandy Evans	Auto Renewal	S
	Big Sky Solutions Limited	Project Management Services (Beth Ritchie)	10 Feb 2021	14 Aug 2023	-	active	Mandy Evans	Fixed Term	S
		Compliance and Monitoring Technology Solution				pending	Stacey Young		S
		Harbours Risk and Incident Management System- Ongoing Support Agreement (SLA)	01 Jun 2020		27,000	active	Stacey Young	Ongoing	S
		DIA Marketplace - Subscription Form for Consultancy and Professional Services and/or Managed Services (Ackama)	12 Sep 2022		-	active	Stacey Young	Ongoing	S
	Activate New Zealand Limited	Administration and Support as a Managed Service for Planview Enterprise	01 Jun 2021	31 May 2024	36,000	active	Stacey Young	Fixed Term	S
	Andrew Jones	Project Management Services (Andy Jones)	27 Oct 2020	26 Oct 2024	-	active	Stacey Young	Fixed Term	S

Department	Contractor Name	Title	Start Date	End Date	Value	Status	Contract Manager	Contract Type	O/S/T
	CoDigital Limited	Master Services Agreement (MSA) - CoDigital Limited	01 Nov 2022	01 Nov 2025	-	active	Stacey Young	Fixed Term	S
		Creating value with Information Management Transformation - Formation Stage SoW (MDC0001b)	01 Nov 2022	30 Nov 2023	235,900	active	Stacey Young	Fixed Term	S
		Digital Asset Lifecycle Plan Service Order (SoW)	03 Jul 2023	30 Aug 2023	58,800	active	Stacey Young	Fixed Term	S
		Foundation Stage Programme Business Case Development & Project Prioritisation Review Service Order (SoW) (MDC0002)	31 Jul 2023	06 Oct 2023	137,500	active	Stacey Young	Fixed Term	S
		Data Integration and Business Intelligence Programme of Work (CCL LoE)	01 Apr 2022	30 Jun 2024	59,900	active	Stacey Young	Fixed Term	S
	D4H Technologies Limited	D4H Readiness and Response - Software as a Service Agreement	15 May 2022	16 May 2033	4,544	active	Stacey Young	Auto Renewal	S
		Datacom Master Services Agreement	21 Jan 2013		-	active	Stacey Young	Ongoing	S
		Payment Gateway - BNZ + Datcom SoW-Merchant Services	12 Nov 2013	11 Nov 2024	-	active	Stacey Young	Auto Renewal	S
	Datacom Systems Limited	Service Schedule - AWS Cloud Support	15 Jun 2020	18 Jun 2024	180,000	active	Stacey Young	Auto Renewal	S
		MuleSoft Integration Platform Support Services - Service Schedule	01 Aug 2021	01 Aug 2024	180,000	active	Stacey Young	Fixed Term	S
		MuleSoft Subscription Order Form MDCMSL (SoW)	24 Sep 2021	24 Sep 2024	456,635	active	Stacey Young	Fixed Term	S
		Data & Analytics Support Services Agreement	01 Oct 2022	01 Oct 2023	-	active	Stacey Young	Fixed Term	S
		Monthly ASP .Net Assistance Letter of Engagement	01 Jan 2023	22 Dec 2023	19,200	active	Stacey Young	Renewal	S
		DIA Marketplace - Agency Participation Marketplace Colab Site Terms	13 Oct 2020		-	active	Stacey Young	Ongoing	S
		ICT Contracts - Amazon Web Services (AWS) Cloud Services Agreement (ACSA) MoU	30 Aug 2022		-	active	Stacey Young	Ongoing	S
	Eagle Technology Group Limited	AWS (Amazon Web Services) Managed Services Agreement - Eagle Technology Limited	18 Jan 2016	18 Jan 2028	80,000	active	Stacey Young	Auto Renewal,Fixed Term	S
	Galaxy 42 Pty Ltd Trading as Atturra Business Applications	Client Support Services - TechnologyOne Applications Software as a Service (SaaS) - Atturra	22 May 2023		-	active	Stacey Young	Ongoing	S
	Geolnsight Limited	Support Services - Forestry Monitoring Data Management System	01 Dec 2020	01 Dec 2023	70,200	active	Stacey Young	Renewal	S
		System Development Umbrella Contract - Isovist Limited	01 Sep 2013	31 Aug 2025	-	active	Stacey Young	Renewal	S
	Keith Murray	Cruising (Cruise) Guide Maintenance & IP Agreement	30 May 2016		15,000	active	Stacey Young	Ongoing	S
	Keyto Limited	Project Management Services (Tony Kennedy)	12 Sep 2022		-	active	Stacey Young	Ongoing	S
	Leticia Hughes	Business Analyst Consultancy Services	08 Jun 2021	31 Dec 2023	-	active	Stacey Young	Fixed Term	S
	Lutra Limited	Infrastructure Data Software as a Service (SaaS)	01 Sep 2021		63,508	active	Stacey Young	Ongoing	S
	Oceanum Limited (7401317)	Tides Modelling Software Maintenance Services	01 Jul 2022		600	active	Stacey Young	Ongoing	S
	Planview Limited	Planview Software as a Service (SaaS) Order Form	01 Jun 2021	31 May 2024	76,880	active	Stacey Young	Fixed Term	S
	Snowflake Inc (US)	Snowflake Subscription (Capacity) Order Form	20 Oct 2021	20 Oct 2023	32,900	active	Stacey Young	Fixed Term	S
		State3 Online Subscription Agreement	01 Jul 2020	02 Jul 2026	32,400	active	Stacey Young	Auto Renewal	S

Department	Contractor Name	Title	Start Date	End Date	Value	Status	Contract Manager	Contract Type	O/S/T
		Software as a Service Agreement (SaaS) and Statement of Work (SoW001) TechOne Migration	15 Jul 2022		576,120	active	Stacey Young	Auto Renewal	S
	Telco2 Limited (Jon Brewer)	Technical and Data Services (Jon Brewer)	12 Oct 2020	11 Oct 2023	-	active	Stacey Young	Fixed Term	S
	The Media Suite Limited	DIA Marketplace - Subscription Form for Consultancy and Professional Services and/or Managed Services (The Media Suite)	19 Aug 2021	28 Feb 2026	-	active	Stacey Young	Fixed Term	S
		DIA Marketplace - Managed Services Statement of Work (The Media Suite)	15 Feb 2023	28 Feb 2026	-	active	Stacey Young	Fixed Term	S
	Various Contractors or Parties	Common Capability ICT Contracts - Security & Related Services Panel (SRS) - Various Minor SoWs	01 Jan 2019	01 Jan 2024	-	active	Stacey Young	Fixed Term	S
Property & Community Facilities	Awatere Community Trust Inc	Awatere Community Facilities Management Contract	01 Jul 2015	30 Jun 2023	-	active	Grahame Smail	Fixed Term	T
	Bowers-Brown Plumbing & Gas Limited	Public Toilet Facility Maintenance and Improvement Plumbing Services	01 Sep 2019	31 Aug 2022	-	active	Grahame Smail	Renewal	T
		Marlborough Cemeteries (Fairhall, Havelock, Omaka, Tuamarina) & Renwick Open Space Services	01 Nov 2017	30 Oct 2024	2,000,000	active	Grahame Smail	Renewal	O
		Awatere Cemeteries & Open Space Maintenance Services	08 Aug 2019	07 Aug 2024	320,000	active	Grahame Smail	Renewal	T
		Picton Waitohi Parks, Cemetery and Open Space Maintenance Services	01 Jul 2021	30 Jun 2024	1,452,420	active	Grahame Smail	Renewal	O
	Flaxbourne Settlers Association	Flaxbourne Community Facilities Management Contract				pending	Grahame Smail		T
		Flaxbourne Community Facilities Management Contract	01 Jul 2016	30 Jun 2022	-	active	Grahame Smail	Fixed Term	T
	OCS Limited	Marlborough Public Convenience Servicing	01 Jul 2018	30 Jun 2025	3,918,845	active	Grahame Smail	Renewal	O
	Outward Bound Trust of New Zealand	Anakiwa Toilet Servicing				pending	Grahame Smail		T
	Total Electrix Ltd	Electrical Maintenance Services Umbrella - Total Electrix	01 Oct 2017	30 Sep 2023	-	active	Grahame Smail	Fixed Term	T
	True-Vision Construction Limited	Public Toilet Facility Maintenance and Improvement Services	01 Sep 2019	31 Aug 2022	-	active	Grahame Smail	Renewal	T
		Rural Toilet Facility Cleaning - Various Letter Contracts	18 Apr 2023		-	active	Grahame Smail	Ongoing	T
		Marlborough District Library Café				pending	Jamie Lyall		T
	APL Property Ltd	Property Management Services	01 Jul 2022	30 Jun 2025	1,374,348	active	Jamie Lyall	Renewal	O
	Ayson and Partners Limited	Survey and Associated Services (Umbrella) - Ayson and Partners Limited	24 Jul 2023	23 Jul 2026	-	active	Jamie Lyall	Fixed Term	S
	Cardno NZ Limited	Specialist Roding Engineering Advice Minor Engagements	15 Feb 2019		-	active	Jamie Lyall	Ongoing	S
	Ministry of Business Innovation & Employment	Construction Consultancy Services AOG Contract	21 Nov 2019	21 Nov 2023	-	active	Jamie Lyall	Renewal	S
		Senior Housing Grounds Maintenance Services	01 Jul 2021	30 Jun 2024	241,035	active	Jamie Lyall	Renewal	T
	Paul McArthur	Planning and Assessment Services	04 Apr 2022	03 Apr 2027	-	active	Jane Tito	Fixed Term	S
	Queen Charlotte College Bd of Trustees	Facilities Management Contract - Picton Pool & Gymnasium	01 Jul 2014	30 Jun 2031	882,000	active	Jane Tito	Fixed Term	T
	Zerostone Investigations Limited	Freedom Camping and Associated Services (Umbrella)	28 Oct 2021	27 Oct 2026	-	active	Jane Tito	Renewal	T

Department	Contractor Name	Title	Start Date	End Date	Value	Status	Contract Manager	Contract Type	O/S/T
		Havelock & Sounds Open Space Services	01 Nov 2017	30 Oct 2024	776,500	active	Kiri Whiteman	Renewal	O
	Elbee H Investments Limited	Rai Valley Green Rubbish Collection Services	16 Jun 2023		300	active	Kiri Whiteman	Ongoing	T
	Havelock Community Association	Havelock Rec & Amenity Facilities - Operations & Maintenance	01 Jul 2015	30 Jun 2025	-	active	Kiri Whiteman	Fixed Term	O
	Richard Pascoe	Tirimoana Reserve Areas - Mowing & Maintenance	01 Jul 2008	30 Jun 2024	57,433	active	Kiri Whiteman	Fixed Term	T
	Remac Consulting Limited	Resource Consent Services Umbrella Contract	01 Oct 2018	30 Sep 2025	-	active	Linda Craighead	Renewal	S
	Age Concern Marlborough Inc	Elderly Housing Support - Age Concern Marlborough	01 Jul 2022	30 Jun 2025	25,500	active	Maighan Watson	Fixed Term	T
	SteamCleanz Marlborough Limited	Alfred Street Parking Building Cleaning Services	01 Jul 2022	30 Jun 2024	16,372	active	Maighan Watson	Fixed Term	T
	Neil Bradley	Open Space Tree Risk Inspection and Reporting Services	23 Jul 2018	30 Jun 2025		active	Rebecca Moorhouse	Fixed Term	S
	Zero Height Safety (NZ/AU) Limited prev PBI Height Safety Limited	Lansdowne Sports Hub - Height Safety Systems Inspections and Reporting	01 Apr 2023		1,800	active	Regan Russell	Auto Renewal	S
		Maintenance of Street and Carpark Plots and Trees	01 Dec 2023	01 Dec 2026		pending	Robert Hutchinson	Fixed Term	O
	Brad Cadwallader	Tree Advice Services	25 Apr 2017	24 Apr 2027	150,000	active	Robert Hutchinson	Fixed Term	S
		Blenheim Open Space Maintenance Services	01 Nov 2018	31 Oct 2023	6,082,967	active	Robert Hutchinson	Renewal	O
	NELMAC Limited	Maintenance of Street/Carpark Plots and Trees Umbrella Contract				pending	Robert Hutchinson		O
	Supporting Families Marlborough Trust	Community Driver Mentoring Programme Services 2021-2024	01 Jul 2021	30 Jun 2024	-	active	Robyn Blackburn	Fixed Term	S
Regulatory		DOC Concession 103713-OTH - Onamalutu Scenic Reserve	01 Nov 2022	31 Oct 2032	8,313	active	Alan Johnson	Fixed Term	T
	Inst of Geological&Nuclear Sciences Ltd	Licence for IGNS to use Marlborough Data	25 Feb 2008		-	active	Alan Johnson	Ongoing	S
	Meteorological Service of New Zealand Limited	Met Service Regional Council Agreement	01 Oct 2016	30 Jun 2027	17,392	active	Alan Johnson	Auto Renewal	S
		Deed of Funding Essential Freshwater Fund (EFF 1040)	13 Jun 2023	30 Jun 2025	1,500,000	active	Alan Johnson	Fixed Term	S
	RJ Hill Laboratories Limited	Laboratory Services	01 Dec 2020	30 Nov 2023	300,000	active	Alan Johnson	Renewal	O
	Royal Forest and Bird Protection Society of New Zealand	Te Hoiere Early Wins Project Funding Agreement (Forest and Bird)	23 Dec 2021	31 Dec 2024	1,376,371	active	Alan Johnson	Fixed Term	S
	Te Hoiere Kaitiaki Charitable Trust	MOU Te Hoiere Project (Te Hoiere Kaitiaki Charitable Trust)	15 Mar 2022		-	active	Alan Johnson	Ongoing	T
	Fraser Thomas Limited	Technical Advisory Consultancy Services (Building Control)	10 Oct 2019		-	active	Brendon Robertson	Ongoing	S
	Focus Consultancy Limited	Building Consent Processing Umbrella Contract (Focus Consulting)	01 Aug 2018	31 Jul 2024	96,000	active	Brendon Robertson	Renewal	S
	M&M Management and Education Limited (M&M Consulting)	Quality Management Services	09 Oct 2017		-	active	Brendon Robertson	Ongoing	S
		NIWA - MDC Data Sharing Agreement	02 Feb 2023		-	active	Charlotte Tomlinson	Ongoing	S
	Stantec New Zealand (prev Stantec New Zealand Limited)	Dam Design Review Services (Umbrella)	17 Apr 2017	16 Apr 2024	-	active	Dhyanom Gala	Renewal	S
	Brighta Consulting Limited	Resource Consent Template Conditions Project	10 Feb 2022	10 Feb 2024	-	active	Gina Ferguson	Fixed Term	S
	AGK Marine Limited	Acting Harbourmaster Services	06 Sep 2023	02 Oct 2023	-	active	Hans Versteegh	Fixed Term	S

Department	Contractor Name	Title	Start Date	End Date	Value	Status	Contract Manager	Contract Type	O/S/T
		Te Hoiere Pelorus Waterways Restoration Project Funding Agreement (DOC Jobs for Nature)	27 Jul 2021	27 Jul 2025	7,584,000	active	Heli Wade	Fixed Term	S
	Heather Collins	Facilitation Services - Te Hoiere Project (Heather Collins)	01 Jul 2023	30 Jun 2024		active	Heli Wade	Fixed Term	S
		At Risk Catchments Fund - Te Hoiere Deed of Funding	02 Aug 2022	30 Jun 2025	5,725,000	active	Heli Wade	Fixed Term	S
		Site Licence Agreement - Vital - Mt Freeth				pending	Jake Oliver		S
	Andrew Harrison	Tide and Current Monitoring at Te Weka Bay (Site Occupation Licence Agreement)	01 Apr 2021	01 Apr 2031	18,000	active	Jake Oliver	Renewal	S
	Maritime New Zealand	Oil Spill Response Equipment Loan Agreement with MNZ	10 Aug 2016	10 Aug 2026	-	active	Jake Oliver	Fixed Term	S
		Marine Weather Forecast Services	01 Feb 2022		14,400	active	Jake Oliver	Auto Renewal	S
		Wave Data Buoy Tory Channel	01 Apr 2023	31 Mar 2024	73,240	active	Jake Oliver	Fixed Term	S
	OceanWise Limited (UK)	Marlborough Sound/Tory Channel Tidal Monitoring Remote Support Service Level Agreement (SLA) - Oceanwise]	16 Sep 2022	16 Sep 2023	9,000	active	Jake Oliver	Fixed Term	S
	Okukari Farm Limited (Heberley)	Tide and Current Monitoring Okukari (Heberley - Site Occupation Licence Agreement)				pending	Jake Oliver		S
		Hill Country Erosion Programme - MPI Funding Agreement 23002	01 Jul 2023	30 Jun 2027	910,936	active	James Mills-Kelly	Fixed Term	S
	Maataa Waka Ki Te Tau Ihu Trust	Animal Control Services	01 Apr 2022	31 Mar 2026	2,501,000	active	Jane Robertson	Fixed Term	O
		Wilding Conifer Control - Molesworth - Trap & Trigger				pending	Jono Underwood		S
	Amuri Helicopters Limited	Wilding Conifer Control - Molesworth - Amuri Helicopters	16 Nov 2020	30 Jun 2023	825,968	active	Jono Underwood	Renewal	S
	Biosecurity New Zealand	Joint Agency Response Charter and Funding - Sabella Picton Waikawa - to 30 June 2024	04 Jul 2022	30 Jun 2024	-	active	Jono Underwood	Fixed Term	S
	Boffa Miskell Limited	Wilding Conifer Programme Management Services - Molesworth Boffa Miskell	25 Mar 2020	30 Jun 2024	200,000	active	Jono Underwood	Renewal	S
	Christchurch Helicopters Limited	Wilding conifer control - Molesworth - Christchurch Helicopters	30 Mar 2021	30 Jun 2023	422,635	active	Jono Underwood	Renewal	S
	Department of Conservation	MDC DOC South Marlborough Simple Agreement - Wilding programme contributions to 30 June 2024	01 Jul 2020	30 Jun 2024	816,000	active	Jono Underwood	Fixed Term	S
	D'Urville Island Stoat Eradication Trust (DISECT)	D'Urville Island Stoat Eradication Project - Grant Agreement	01 Jul 2020	30 Jun 2026	500,000	active	Jono Underwood	Fixed Term	S
	Godfrey Pest Management Limited	Wilding Conifer Control - Molesworth - Godfrey Pest Management	16 Nov 2020	30 Jun 2024	3,113,000	active	Jono Underwood	Fixed Term, Renewal	S
	Mainland Vector Contracting Limited	Wilding Conifer Control - Molesworth - Mainland Vector	16 Nov 2020	30 Jun 2023	827,000	active	Jono Underwood	Renewal	S
	Marlborough Helicopters 2021 Limited (prev Marlborough Helicopters Limited)	Wilding Conifer Control Services - Waihopai MU 2023/24 - Marlborough Helicopters	01 Aug 2023	30 Jun 2024	164,663	active	Jono Underwood	Fixed Term	S
	Ministry for Primary Industries	National Wilding Conifer Control Programme Funding Agreement (2020-24)	01 Jul 2020	30 Jun 2024	9,010,053	active	Jono Underwood	Fixed Term	S
		Wilding Conifer Control – Sedgemere Accommodation Project Molesworth MoU	01 Feb 2021	31 Dec 2031	-	active	Jono Underwood	Fixed Term	S
	South Marlborough Landscape Restoration Trust	South Marlborough Landscape Restoration Trust (SMLRT) Core Biosecurity Grant	01 Jul 2021	30 Jun 2026	180,000	active	Jono Underwood	Fixed Term	S

Department	Contractor Name	Title	Start Date	End Date	Value	Status	Contract Manager	Contract Type	O/S/T	
		Wilding Conifer Control - Waihopai MU Project Management Services 2023 - 2026	01 Jul 2023	01 Jul 2024	47,000	active	Jono Underwood	Fixed Term	S	
	The Marlborough Sounds Restoration Trust	National Wilding Conifer Funding Agreement - Marlborough Sounds Restoration Trust (MSRT)	01 Jul 2020	30 Jun 2024	355,323	active	Jono Underwood	Fixed Term	S	
		Marlborough Sounds Restoration Trust (MSRT) Core Biosecurity Grant	01 Jul 2021	30 Jun 2026	180,000	active	Jono Underwood	Fixed Term	S	
	TNC New Zealand Trust (The Nature Conservancy Trust)	Significant Flora J4N Operations Liasion Funding - KMTT/The Nature Conservancy	09 Sep 2021	27 May 2024	225,000	active	Jono Underwood	Fixed Term	S	
	Way To Go Heli Services Limited	Wilding Conifer Control - Molesworth - Way to Go Heliservices	16 Nov 2020	30 Jun 2023	161,755	active	Jono Underwood	Renewal	S	
	Armourguard Security Limited	Security and Other Services Umbrella Contract	01 Apr 2019	31 Mar 2026	-	active	Karen Winter	Renewal	S	
	E2Environmental Limited	Technical Assistance for Proposed Marlborough Environment Plan Appeals	01 Oct 2022		10,460	active	Kim Lawson	Ongoing	S	
	Toroa Consulting Limited	Expert Evidence Engagement - Mike Bell	01 Oct 2022		-	active	Kim Lawson	Ongoing	S	
	Barry Winter (Weedwokz)	Pest Plant Surveillance and Control Services Umbrella Contract - Barry Winter (Weedworkz)	01 Oct 2019	30 Jun 2024	-	active	Liam Falconer	Renewal	S	
	CT&BR Billingsley Limited	Pest Plant Surveillance and Control Services Umbrella Contract - CT and BR Billingsley Limited	01 Oct 2019	30 Jun 2024		active	Liam Falconer	Renewal	S	
	Diving Services NZ Ltd	Diving Services (Umbrella) Contract	01 Jul 2020	30 Jun 2025	-	active	Liam Falconer	Renewal	S	
	J & S Mears Contracting Limited (prev known as J Mears Contracting Limited)	Willow-leaved Hakea and Woolly Nightshade Control Services - d'Urville Island	01 Sep 2019	31 Aug 2024	250,000	active	Liam Falconer	Renewal	S	
	Weed Solutions Limited	Pest Plant Surveillance and Control Services Umbrella Contract - Weed Solutions Limited	01 Oct 2019	30 Jun 2024		active	Liam Falconer	Renewal	S	
		Aquaculture Planning Fund Grant [C0035178]	14 Apr 2023	30 Jun 2023	52,400	active	Louise Walker	Fixed Term	S	
	BioSpatial Limited	Te Hoiere Project - GIS Spatial Tools Development	01 May 2023	30 Sep 2024	137,000	active	Matt Oliver	Fixed Term	S	
	Land and Water Science Limited	Land Use and Mapping Services	01 Jun 2023	30 May 2024	109,000	active	Matt Oliver	Fixed Term	S	
	Landcare Research New Zealand Limited	Soil Mapping Services (S-Map Soils Portal)	01 Jul 2020	31 Aug 2025	250,000	active	Matt Oliver	Fixed Term	S	
		Wairau Valley Proximal Soil Sensing	17 Apr 2023	31 Aug 2023	39,000	active	Matt Oliver	Fixed Term	S	
	Ministry for the Environment	MfE-Freshwater Improvement Fund Funding Deed - Te Hoiere Project	23 Jul 2021	30 Jun 2026	950,000	active	Matt Oliver	Fixed Term	S	
	Simon Litchwark	Significant Natural Areas Project Services	25 Jul 2022	30 Jun 2024	-	active	Mike Aviss	Fixed Term	S	
		Pelorus Sound Seabed Habitat Mapping				pending	Oliver Wade		S	
		Coastal Research Strategy Services				pending	Oliver Wade		S	
		Pelorus / Te Hoiere Sound Multibeam Seafloor Survey Data Analysis Services				pending	Oliver Wade		S	
	NZ King Salmon Limited Cawthron Institute, owned by the Cawthron Institute Trust Board National Institute of Water & Atmosph.	Significant Marine Sites Expert Panel	23 Sep 2020	30 Jun 2024	20,000	active	Oliver Wade	Renewal	S	
		Water Column Monitoring - NZ King Salmon - MoU	01 Nov 2015		-	active	Oliver Wade	Ongoing	S	
		Cawthron order form 6174 - Motuweka/Havelock Estuary direct inputs					pending	Oliver Wade		S
		Horse Mussel Observations and Modelling Services					pending	Oliver Wade		S

Department	Contractor Name	Title	Start Date	End Date	Value	Status	Contract Manager	Contract Type	O/S/T
	Incite Limited	Resource Management Planning & Advice Services (Umbrella) Contract	01 Oct 2021	30 Sep 2026	-	active	Pere Hawes	Renewal	S
	Kāhu Environmental Limited	Resource Management Planning and Advice Services (Umbrella)	16 Apr 2021	30 Jun 2026	-	active	Pere Hawes	Renewal	S
	Liz White	Planning assistance with PMP appeals	01 Jul 2021	30 Jun 2024	-	active	Pere Hawes	Fixed Term	S
	Trevor Hook	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Trevor Hook)	14 Oct 2019	13 Oct 2023		active	Pere Hawes	Fixed Term	S
	Various Contractors or Parties	Section 42A Report Services - various minor engagements	01 Jul 2017	03 Jul 2027	-	active	Pere Hawes	Fixed Term	S
		Environmental Plan Iwi Partnership Working Group Agreement + various associated letters of engagement - will be ongoing until Plan operative	01 Jun 2022		-	active	Pere Hawes	Ongoing	S
	Lincoln Agritech Limited	Lincoln Agritech Co-Funding Agreement - Braided River Leakage To Groundwater Project	20 Dec 2019	20 Dec 2024	250,000	active	Peter Davidson	Fixed Term	S
		King Salmon RC Application Expert Technical Review Services (Section 42A Reports) - various minor engagements	01 Aug 2019	02 Aug 2024	-	active	Peter Johnson	Fixed Term	S
	New Zealand Landcare Trust	Te Hoiere Sub-Catchment Community Coordinators Programme Management Services	04 Jan 2023	30 Jun 2025	108,985	active	Rachel Russell	Fixed Term	S
	Native Restorations Limited	Pest Plant Surveillance and Control Services Umbrella Contract (Terence Stewart)	01 Oct 2021	30 Jun 2024	-	active	Rob Simons	Renewal	S
	Nigel Neal	Biosecurity Services Umbrella (Nigel Neal)	01 Apr 2019	31 Mar 2024	-	active	Rob Simons	Fixed Term	S
	E M Consulting Limited	National Policy Statement for Freshwater Management - Economic Analysis Services	16 Jun 2023	02 Dec 2024	55,000	active	Sarah Brand	Fixed Term	S
	Environet Limited	Air Quality Services Umbrella Contract	01 Feb 2021	31 Jan 2026	-	active	Sarah Brand	Renewal	S
	HAIL Environmental Limited	Contaminated Land Advice Services	30 Jan 2023	29 Jan 2025	-	active	Sarah Brand	Fixed Term	S
	Mote Limited	Picton Air Quality Monitoring Services	17 Jul 2023	06 Jun 2024	45,000	active	Sarah Brand	Fixed Term	S
	Antonia O'Donnell (Marme Administration T/A Wander-ful Adventures)	Community Catchment Coordinator Services Umbrella	01 Jul 2022	30 Jun 2025	-	active	Sioban Harnett	Fixed Term	S
	Department of Corrections	Te Hoiere Jobs for Nature Project – Plant Supply (Rolleston Prison Nursery)	05 Dec 2022	05 May 2026	-	active	Sioban Harnett	Fixed Term	S
	Fonterra Co-operative Group Limited	Sustainable Catchments Funding Agreement – Ruapaka Wetland (Fonterra)	25 Jul 2022	25 Jul 2024	158,000	active	Sioban Harnett	Fixed Term	S
	FuturEcology Limited	Te Hoiere/Pelorus Catchment Restoration Services (FuturEcology)	28 Feb 2022	30 Jun 2025	-	active	Sioban Harnett	Fixed Term	S
	Graeme Coleman Limited	Te Hoiere/Pelorus Contract Fencing Umbrella (Coleman)	04 Apr 2022	30 Jun 2025	-	active	Sioban Harnett	Fixed Term	S
	Green Force NZ Limited	Te Hoiere/Pelorus Catchment Restoration Services (Green Force)	14 Mar 2022	30 Jun 2025	-	active	Sioban Harnett	Fixed Term	S
		Te Hoiere/Pelorus Catchment Restoration Services (Mears)	14 Mar 2022	30 Jun 2025	-	active	Sioban Harnett	Fixed Term	S
		Kaitiaki Coordinator Funding Agreement	01 Jul 2022	30 Jun 2025	285,000	active	Sioban Harnett	Fixed Term	S
		Kaikaiāwaro Charitable Trust Board Te Hoiere Restoration Crew Umbrella Agreement	30 Jan 2023	30 Jun 2025	-	active	Sioban Harnett	Fixed Term	S
		Ruapaka Wetland Restoratioin Funding Agreement	01 Mar 2023	30 Jun 2025	400,000	active	Sioban Harnett	Fixed Term	S

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		Goods Supply Contract – Native Plant Supply – Kaikaiawaro Charitable Trust (Ngati Kuia)	17 Apr 2023	01 Dec 2026	-	active	Sioban Harnett	Fixed Term	S
	MCCabe Fencing Limited	Te Hoiere/Pelorus Contract Fencing Umbrella (McCabe)	04 Apr 2022	30 Jun 2025	-	active	Sioban Harnett	Fixed Term	S
	Moore and Associates South Limited	Deed of Funding Essential Freshwater Fund 1101 (Nature Based Solutions)	30 Jun 2023	30 Jun 2025	175,000	active	Sioban Harnett	Fixed Term	S
		Te Hoiere Jobs for Nature Project – Plant Seed Eco-Sourcing (North Marlborough)	01 Dec 2021	01 Dec 2024	-	active	Sioban Harnett	Fixed Term	S
		Morgans Road Nursery Limited	Te Hoiere Jobs for Nature Project – Plant Supply (Morgans' Road Nursery)	07 Dec 2021	01 Dec 2026	-	active	Sioban Harnett	Fixed Term
		Te Hoiere/Pelorus Catchment Restoration Services (Native Restorations/Stewart)	07 Mar 2022	30 Jun 2025	-	active	Sioban Harnett	Fixed Term	S
	Paul Millen	Native Plant Seed Eco-sourcing South Marlborough (Millen)	20 Feb 2023	20 Feb 2024	-	active	Sioban Harnett	Fixed Term	S
	Renner Contracting Limited	Te Hoiere/Pelorus Contract Fencing Umbrella (Renner)	04 Apr 2022	30 Jun 2025	-	active	Sioban Harnett	Fixed Term	S
	Snow Tussock Pest Control and Contracting Limited	Te Hoiere/Pelorus Contract Fencing Umbrella (Snow Tussock)	04 Apr 2022	30 Jun 2025	-	active	Sioban Harnett	Fixed Term	S
	Wye Property Limited t/a Landscape Marlborough	Te Hoiere/Pelorus Pest Plant Control (Weed Solutions)	14 Mar 2022	30 Jun 2025	-	active	Sioban Harnett	Fixed Term	S
		Te Hoiere/Pelorus Catchment Restoration Services (Umbrella)	20 Oct 2022	30 Jun 2025	-	active	Sioban Harnett	Fixed Term	S
	Andrea Halloran	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Andrea Halloran)	17 Sep 2018	16 Sep 2023	-	active	Sue Bulfield-Johnston	Fixed Term	S
	Andrew Fenemor	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Andrew Fenemor)	05 Jul 2021	04 Jul 2026	-	active	Sue Bulfield-Johnston	Fixed Term	S
	Antoinette Besier	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Antoinette Besier)	15 May 2020	14 May 2025	-	active	Sue Bulfield-Johnston	Fixed Term	S
	Camilla Owen	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Camilla Owen)	17 Sep 2018	16 Sep 2023	-	active	Sue Bulfield-Johnston	Fixed Term	S
	Cindy Robinson	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Cindy Robinson)	17 Sep 2018	16 Sep 2023	-	active	Sue Bulfield-Johnston	Fixed Term	S
		Commissioner Appointment Engagement Terms (Umbrella) Agreement (Cindy Robinson)	17 Sep 2023	16 Sep 2028	-	pending	Sue Bulfield-Johnston	Fixed Term	S
	Craig Welsh	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Craig Welsh)	17 Sep 2018	16 Sep 2023	-	active	Sue Bulfield-Johnston	Fixed Term	S
		Commissioner Appointment engagement Terms (Umbrella) Agreement (Craig Welsh)	17 Sep 2023	16 Sep 2028	-	active	Sue Bulfield-Johnston	Fixed Term	S
	David Caldwell	Commissioner Umbrella Agreement (David Caldwell)	03 Sep 2018	02 Sep 2023	-	active	Sue Bulfield-Johnston	Fixed Term	S
		Commissioner Umbrella Agreement (David Caldwell)	03 Sep 2023	02 Sep 2028	-	active	Sue Bulfield-Johnston	Fixed Term	S
	David McMahon	Commissioner Appointment Engagement Terms (Umbrella) Agreement (David McMahon)	28 Jun 2021	27 Jun 2026	-	active	Sue Bulfield-Johnston	Fixed Term	S
	David Randal	Commissioner Appointment Engagement Terms (Umbrella) Agreement (David Randal)	21 Dec 2020	20 Dec 2025	-	active	Sue Bulfield-Johnston	Fixed Term	S
	Don Turley	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Don Turley)	05 Jul 2021	04 Jul 2026	-	active	Sue Bulfield-Johnston	Fixed Term	S
	Dr Ngaire Phillips	Commissioner Appointment Engagement Terms	24 Oct 2022	23 Oct 2027	-	active	Sue Bulfield-Johnston	Fixed Term	S

Department	Contractor Name	Title	Start Date	End Date	Value	Status	Contract Manager	Contract Type	O/S/T
		(Umbrella) Agreement (Ngairé Phillips)							
	Gary Rae	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Gary Rae)	05 Oct 2018	04 Oct 2023		active	Sue Bulfield-Johnston	Fixed Term	S
		Commissioner Appointment Engagement Terms (Umbrella) Agreement (Gary Rae)	05 Oct 2023	04 Oct 2028		active	Sue Bulfield-Johnston	Fixed Term	S
	Helen Atkins	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Helen Atkins)	25 Sep 2018	24 Sep 2023	-	active	Sue Bulfield-Johnston	Fixed Term	S
	Hilke Giles	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Hilke Giles)	29 Aug 2022	28 Aug 2027	-	active	Sue Bulfield-Johnston	Fixed Term	S
	Jeremy Butler	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Jeremy Butler)	17 Sep 2018	16 Sep 2023	-	active	Sue Bulfield-Johnston	Fixed Term	S
	John Maassen	Commissioner Appointment Engagement Terms (Umbrella) Agreement (John Maassen)	17 Sep 2018	16 Sep 2023	-	active	Sue Bulfield-Johnston	Fixed Term	S
		Commissioner Appointment Engagement Terms (Umbrella) Agreement (John Maassen)	17 Sep 2023	16 Sep 2028		active	Sue Bulfield-Johnston	Fixed Term	S
	John Milligan	Commissioner Appointment Engagement Terms (Umbrella) Agreement (John Milligan)	17 Sep 2018	16 Sep 2023	-	active	Sue Bulfield-Johnston	Fixed Term	S
	John Mills	Commissioner Appointment Engagement Terms (Umbrella) Agreement (John Mills)	01 Jul 2019	30 Jun 2024	-	active	Sue Bulfield-Johnston	Fixed Term	S
	Julian Ironside	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Julian Ironside)	04 Sep 2018	03 Sep 2023	-	active	Sue Bulfield-Johnston	Fixed Term	S
	Liz Burge	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Liz Burge)	28 Jun 2021	27 Jun 2026	-	active	Sue Bulfield-Johnston	Fixed Term	S
	Ma-rea Clayton	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Ma-rea Clayton)	29 Aug 2022	28 Aug 2027	-	active	Sue Bulfield-Johnston	Fixed Term	S
	Mark Christensen	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Mark Christensen)	01 Jan 2020	31 Dec 2024	-	active	Sue Bulfield-Johnston	Fixed Term	S
	Mark St Clair	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Mark St Clair)	02 Mar 2020	01 Mar 2025	-	active	Sue Bulfield-Johnston	Fixed Term	S
	Martin Williams	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Martin Williams)	01 Jan 2019	31 Dec 2023		active	Sue Bulfield-Johnston	Fixed Term	S
		Commissioner Appointment Engagement Terms (Umbrella) Agreement (Martin Williams)	01 Jan 2024	31 Dec 2028		active	Sue Bulfield-Johnston	Fixed Term	S
	Mary O'Callahan	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Mary O'Callahan)	17 Sep 2018	16 Sep 2023	-	active	Sue Bulfield-Johnston	Fixed Term	S
	Michael Durand	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Michael Durand)	05 Jul 2021	04 Jul 2026	-	active	Sue Bulfield-Johnston	Fixed Term	S
	Paul Rogers	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Paul Rogers)	17 Sep 2018	16 Sep 2023		active	Sue Bulfield-Johnston	Fixed Term	S
	Prudence Steven QC	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Prudence Steven QC)	17 Sep 2018	16 Sep 2023	-	active	Sue Bulfield-Johnston	Fixed Term	S
	Rawiri Faulkner	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Rawiri Faulkner)	01 Nov 2018	31 Oct 2023		active	Sue Bulfield-Johnston	Fixed Term	S
	Reginald Proffit	Commissioner Appointment Engagement Terms	01 Jan 2020	31 Dec 2024		active	Sue Bulfield-Johnston	Fixed Term	S

Department	Contractor Name	Title	Start Date	End Date	Value	Status	Contract Manager	Contract Type	O/S/T
		(Umbrella) Agreement (Reginald Proffit)							
	Richard Fowler QC	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Richard Fowler QC)	17 Sep 2018	16 Sep 2023	-	active	Sue Bulfield-Johnston	Fixed Term	S
	Rob Enright	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Rob Enright)	06 Sep 2018	05 Sep 2023	-	active	Sue Bulfield-Johnston	Fixed Term	S
		Commissioner Appointment Engagement Terms (Umbrella) Agreement (Rob Enright)	06 Sep 2023	05 Sep 2028		pending	Sue Bulfield-Johnston	Fixed Term	S
	Rob Liefferig	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Rob Liefferig)	21 Jun 2021	20 Jun 2026	-	active	Sue Bulfield-Johnston	Fixed Term	S
	Roger Bannister	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Roger Bannister)	09 Nov 2020	08 Nov 2025	-	active	Sue Bulfield-Johnston	Fixed Term	S
	Ron Crosby	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Ron Crosby)	17 Sep 2018	16 Sep 2023	-	active	Sue Bulfield-Johnston	Fixed Term	S
		Commissioner Appointment Engagement Terms (Umbrella) Agreement (Ron Crosby)	17 Sep 2023	16 Sep 2028		active	Sue Bulfield-Johnston	Fixed Term	S
	Sharon McGarry	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Sharon McGarry)	17 Sep 2018	16 Sep 2023	-	active	Sue Bulfield-Johnston	Fixed Term	S
		Commissioner Appointment Engagement Terms (Umbrella) Agreement (Sharon McGarry)	17 Sep 2023	16 Sep 2028		active	Sue Bulfield-Johnston	Fixed Term	S
	Shonagh Kenderdine	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Shonagh Kenderdine)	17 Sep 2018	16 Sep 2023	-	active	Sue Bulfield-Johnston	Fixed Term	S
	Simon Berry	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Simon Berry)	01 Jan 2020	31 Dec 2024		active	Sue Bulfield-Johnston	Fixed Term	S
	Trevor Shiels QC	Commissioner Appointment Engagement Terms (Umbrella) Agreement (Trevor Shiels QC)	17 Sep 2018	16 Sep 2023	-	active	Sue Bulfield-Johnston	Fixed Term	S
		Hearings Commissioner Engagements - 2017/2018	01 Jul 2017		-	active	Sue Bulfield-Johnston	Ongoing	S
	Land Registration Services Ltd	Conveyancing Services Umbrella Contract	01 Oct 2012	15 Apr 2029	-	active	Yvonne Lamb-	Renewal	S
0Support Services Department		Blenheim Airport Runway Reseal (Marlborough Airport Limited)				pending	Dean Heiford		S
0Support Services Department	Active Systems Limited	Queen Charlotte Track Consultancy Services	01 Oct 2022	29 Sep 2023	15,000	active	Dean Heiford	Fixed Term	S
	Allbrite Windows Limited (T/A Clearview Cleaning)	Marlborough Airport Limited Cleaning Services	18 May 2020		25,480	active	Dean Heiford	Ongoing	S
	Bishopp Airport Advertising (NZ) Limited	MAL - Airport Advertising Concession Agreement	13 May 2019	13 May 2029	700,000	active	Dean Heiford	Renewal	S
	Bridget Nolan	Restorative Justice Services	01 Jul 2023	30 Jun 2027	70,000	active	Dean Heiford	Fixed Term	S
	C D C Limited	Project Management Services (Umbrella) - Dave Lohead	01 May 2019	30 Apr 2024	-	active	Dean Heiford	Renewal	S
	Exhibition Design Build & Consultancy Limited	Museum Collection Stocktake and Associated Services	28 Aug 2023	30 Apr 2024	-	active	Dean Heiford	Fixed Term	S
	Flaxbourne Settlers Association	Heritage Partnership Agreement-Flaxbourne Settlers Museum	01 Nov 2006		-	active	Dean Heiford	Ongoing	S
	Fulton Hogan Limited	Fixed Term Civil Maintenance Works Contract - Marlborough Airport (FHL - MAL not MDC)	09 Nov 2018	08 Nov 2023	1,389,144	active	Dean Heiford	Fixed Term	S
	Havelock Museum	Heritage Partnership Agreement-Havelock Museum	01 Nov 2006		-	active	Dean Heiford	Ongoing	S

Department	Contractor Name	Title	Start Date	End Date	Value	Status	Contract Manager	Contract Type	O/S/T
	Marlborough Youth Trust Inc	Agreement to cover funding and other relationship issues	01 Jul 2005		800,000	active	Dean Heiford	Ongoing	S
		Queen Charlotte Track OPEX Funding Agreement	01 Jul 2020	30 Jun 2025	225,000	active	Dean Heiford	Fixed Term	T
	Network Tasman Limited	Agreement for Use of MDC Gas Mains for Fibre Optic Cable	01 Dec 2006	30 Nov 2105	-	active	Dean Heiford	Fixed Term	T
	Paul Johnson OT & Rehab Services Limited	OT and Other Services Umbrella - Paul Johnson	01 Apr 2013	31 Mar 2024	50,000	active	Dean Heiford	Renewal	S
	Renwick Museum	Heritage Partnership Agreement-Renwick Museum	01 Nov 2006		-	active	Dean Heiford	Ongoing	S
	THEPACIFIC.NET Limited	thepacific.net Limited (TPN) Site Occupancy Licences / Agreements for WiFi	07 Aug 2013		-	active	Dean Heiford	Ongoing	S
	THINKSTEP LIMITED	Materiality Assessment for MAL (thinkstep- anz)	07 Jul 2023	22 Jun 2024	15,960	active	Dean Heiford	Fixed Term	S
	Warmer Healthier Homes Te Tau Ihu Charitable Trust (prev Nelson Tasman Housing Trust)	Healthier Homes Project-MOU	01 Jul 2015	30 Jun 2024	80,000	active	Dean Heiford	Fixed Term	S
		Tech Hub Management Services				pending	Dorien Vermaas		S
	Melissa Macfarlane	Economic Development Consultancy - Smart and Connected Facilitation Services (Macfarlane)	27 Jul 2022	31 Dec 2023		active	Dorien Vermaas	Fixed Term	S
		Grant Funding Agreement - MDC Tech and Innovation Hub	21 Jun 2023	30 Nov 2028	578,000	active	Dorien Vermaas	Fixed Term	S
	Young Enterprise Trust	Innovation Challenge 2023 (Young Enterprise Trust)	01 Sep 2023	30 Dec 2023	10,000	active	Dorien Vermaas	Fixed Term	T
	LBT Workplace Safety Limited	Health and Safety Consultancy Services	17 Sep 2020		-	active	Earle Williams	Ongoing	S
	Guardian Angel Safety Limited (prev Guardian Angel Security Limited)	Guardian Angel Lone Worker Security Customer Agreement	01 Aug 2022	01 Aug 2025	163,710	active	Earle Williams	Fixed Term	S
	ITIM Canterbury Inc	Workplace Support Services	01 Nov 2011		-	active	Earle Williams	Ongoing	S
	Triple One Care Limited	First Aid Training & Related Services	01 Mar 2015	30 Jun 2023	-	active	Earle Williams	Renewal	S
	Department of Internal Affairs	Aotearoa Peoples Network Kaharoa (APNK) Agreement	17 Feb 2020	30 Jun 2025	90,000	active	Glenn Webster	Fixed Term	S
	National Library of New Zealand	Kōtui Library Services Agreement	01 Nov 2022	30 Jun 2032	-	active	Glenn Webster	Fixed Term	S
	South Pacific Fire Protection Service Limited	Fire Alarm Inspection and Testing - Marlborough Library and Art Gallery				pending	Glenn Webster		S
	Technology Holdings Limited	EFTPOS Services - Marlborough Library	07 Jul 2021	07 Jul 2024	13,355	active	Glenn Webster	Renewal	S
		EFTPOS Services - Picton Library and Service Centre	17 Sep 2021	17 Nov 2024	10,683	active	Glenn Webster	Renewal	S
	Trimble New Zealand Solutions	GNSS Reference Station Facility Contract - Picton Library and Service Centre	05 Oct 2021		-	active	Glenn Webster	Ongoing	S
	Zero Height Safety (NZ/AU) Limited prev PBI Height Safety Limited	Marlborough Library and Art Gallery - Height Safety Systems Inspections and Reporting	01 Feb 2023		2,475	active	Glenn Webster	Auto Renewal	S
		Risk Financing & Insurance AoG MoU	22 Oct 2015		-	active	Greg Townsend	Ongoing	S
	Age Concern Marlborough Inc	Positive Ageing Services - Age Concern	01 Jul 2022	30 Jun 2025	30,000	active	Jodie Griffiths	Fixed Term	S
	Marlborough Boys' College	Connections Funding Agreement - MBC	20 Jun 2022	31 Dec 2023	15,000	active	Jodie Griffiths	Fixed Term	S
		EFTPOS Services - Blenheim Service Centre (DAB)	17 Sep 2021	17 Sep 2024	12,674	active	Kellie Fissenden	Renewal	S

Department	Contractor Name	Title	Start Date	End Date	Value	Status	Contract Manager	Contract Type	O/S/T
	Accuro Health Insurance Limited	Health Insurance Programme	01 May 2013		396,000	active	Leonie Randall	Ongoing	S
	AIA Limited	Life & Income Protection Insurance Programme	01 May 2013		680,627	active	Leonie Randall	Ongoing	S
		Fleet Management Services Agreement				pending	Marianne Aitken		S
	Aotea Security (NZ) Limited	Security System Maintenance (Umbrella) Contract	01 Jul 2018	30 Jun 2024	-	active	Marianne Aitken	Fixed Term	S
	Applied Energy Limited	Applied Energy Consultant Services HVAC 94 Building	15 Feb 2021	15 Feb 2024	33,120	active	Marianne Aitken	Fixed Term	S
	Argus Tracking Limited	Vehicle GPS & Monitoring Services - Argus	13 Feb 2018		50,356	active	Marianne Aitken	Ongoing	S
	Call Care Answer Service Limited	Call Care Services	01 Aug 2019	31 Jul 2024	-	active	Marianne Aitken	Renewal	S
	Eclix Fleet Holding (NZ) Limited (FleetPartners)	Fleet Management Services	01 May 2021	01 May 2025	25,000	active	Marianne Aitken	Fixed Term	S
	Mercury Energy Limited	Electricity Supply-Mercury 60 month term time of use contract for Endeavour Park Pavilion April 23 to March 28	01 Apr 2023	31 Mar 2028	-	active	Marianne Aitken	Fixed Term	S
		Mercury Electricity Supply - Time of Use 1 April 2023 - 31 March 2028 (Including local street lights)	01 Apr 2023	31 Mar 2028	-	active	Marianne Aitken	Fixed Term	S
	Meridian Energy Limited	Electricity Supply-Meridian Energy non-time of use 36 month term contract 1 April 23 - 31 March 26	01 Apr 2023	31 Mar 2026	-	active	Marianne Aitken	Fixed Term	S
	Ministry of Business Innovation & Employment	Rental Vehicles - All of Government	01 Aug 2014		-	active	Marianne Aitken	Ongoing	S
		Passenger & Light Vehicle Supply-All of Government MoU	01 Jul 2015		-	active	Marianne Aitken	Ongoing	S
		AoG Office Supplies MoU and LoA	18 Jul 2021	17 Jul 2024	-	active	Marianne Aitken	Renewal	S
	Ministry of Economic Development	Electricity Supply - All of Government	16 Mar 2012		-	active	Marianne Aitken	Ongoing	S
	New Zealand Document Exchange Limited	DX Mail Services	13 Jan 2020		-	active	Marianne Aitken	Ongoing	S
	Schindler Lifts NZ Limited	Beehive Lift Servicing - 2016 Installation	31 Aug 2016	01 Jun 2027	28,080	active	Marianne Aitken	Auto Renewal, Fixed Term	S
		'94 DAB Lift Servicing	01 Sep 2018	30 Aug 2028	16,280	active	Marianne Aitken	Auto Renewal	S
	Smart Power Auckland Limited	Energy Management Services Umbrella	01 Jul 2017	30 Jun 2024	-	active	Marianne Aitken	Fixed Term	S
		Marlborough Sounds Future Access Study - Peer Review				pending	Neil Henry		S
	Business Trust Marlborough Inc	Start Up Business Advice Services	01 Jul 2021	30 Jun 2024	143,213	active	Neil Henry	Fixed Term	S
	MarketView Limited	MarketView Service Subscription Agreement	22 Dec 2020	31 Dec 2023	87,000	active	Neil Henry	Fixed Term	S
	Publik Limited	Communications Plan - Marlborough Sounds Long Term Recovery Plan	18 Nov 2022	31 Dec 2023	16,500	active	Neil Henry	Fixed Term	S
	Stantec New Zealand (prev Stantec New Zealand Limited)	Storm Recovery Long Term Options Analysis Services (Sounds reimagining study)	01 Nov 2022	31 Aug 2023	500,000	active	Neil Henry	Fixed Term	S
		District Administration Buildings Air Conditioning Maintenance	01 Oct 2018	30 Sep 2023	-	active	Rachel Freeth	Fixed Term	S
	Accident Compensation Corporation	Courier Services Syndicated Common Use Contract - Generation 2	01 Apr 2022	31 Mar 2025	-	active	Rachel Freeth	Renewal	S
	ADT Fire Security Limited	Fire system monitoring DAB & Endeavour Park Pavlion	01 Jun 2021	01 Jun 2024	4,391	active	Rachel Freeth	Renewal	S

Department	Contractor Name	Title	Start Date	End Date	Value	Status	Contract Manager	Contract Type	O/S/T
	Cresswell Electrical (2021) Limited	Electrical Maintenance Services – District Administration Buildings	01 Nov 2021	31 Oct 2024	-	active	Rachel Freeth	Renewal	S
	Fuji Xerox NZ Ltd	Print Technology and Associated Services Contract (AoG) - New Build V180 SoW	01 Aug 2020	31 Jul 2025	77,276	active	Rachel Freeth	Fixed Term	S
		Print Technology and Associated Services Contract SoW (Multi-function copier/Printers)	01 Nov 2020	31 Oct 2025	-	active	Rachel Freeth	Fixed Term	S
		Print Technology and Associated Services Contract SoW (Single Function Desktop Printers)	01 Jan 2021	31 Dec 2025	5,850	active	Rachel Freeth	Fixed Term	S
	Gough Group Limited (prev Gough, Gough & Hamer Ltd)	DAB Generator Servicing and Maintenance (ONIS VISA Galaxy F300GX SN22899)	23 Nov 2020	20 Sep 2024	9,051	active	Rachel Freeth	Fixed Term	S
	Instant Auto Limited	Vehicle Grooming Services	01 Apr 2023	31 Mar 2026	-	active	Rachel Freeth	Renewal	S
	K J Morgan Plumbing Ltd	DAB Roof Maintenance Services	22 Oct 2020		5,155	active	Rachel Freeth	Ongoing	S
		DAB Roof Cleaning and Clearing Services	27 Oct 2020		7,909	active	Rachel Freeth	Ongoing	S
		Print Technology and Associated Services (PTAS) Contract- AoG	11 Sep 2022	10 Sep 2026	-	active	Rachel Freeth	Renewal	S
	New Zealand Couriers Limited	Courier Services Syndicated Common Use Contract - Supplier Agreement (Addendum)	01 Apr 2022	31 Mar 2025	-	active	Rachel Freeth	Renewal	S
	OCS Limited	Cleaning & Associated General Services	01 Sep 2021	31 Aug 2024	491,271	active	Rachel Freeth	Renewal	S
	Robinson Construction Limited	DAB and General Maintenance Services	01 Feb 2020	31 Jan 2024	-	active	Rachel Freeth	Renewal	S
	Tyco New Zealand Limited	Wormald Fire Protection Testing and Survey Services	26 Dec 2019	27 Dec 2029	1,421	active	Rachel Freeth	Auto Renewal	S
	Wynn Williams Limited (Wynn Williams Lawyers)	Legal Services	05 May 2022		-	active	Robert Foitzik	Ongoing	S
	Ministry of Justice	Restorative Justice Funding Agreement 2022-23	01 Jul 2022	31 Dec 2023	99,477	active	Safer Communities	Fixed Term	S
	Pure Events Marlborough Limited	Community Events Services	01 Jul 2023	30 Jun 2026	456,000	active	Samantha Young	Renewal	O
	South Island Masters Games Limited	SIMG Host Region Agreement	14 Sep 2020		60,000	active	Samantha Young	Ongoing	S
OTreasury	Various Contractors or Parties	Top of the South (TOTS) Group Insurance Proceeds Disbursement Agreement	15 Mar 2019		-	active	Greg Townsend	Ongoing	S
Con_Others	Solutions International Limited (SIL)	Resident Satisfaction Survey Services	01 Jan 2021	31 Dec 2024	96,000	active	Glyn Walters	Renewal	S
	WG Marlborough Limited (trading as Kina Communications & Marketing) (Juliet Gibbons)	Communications Services	14 Aug 2023	14 Aug 2026	-	active	Glyn Walters	Fixed Term	S
	Department of Building & Housing	Weatheright Financial Assist Package- Relationship Agreement	21 Nov 2011		-	active	Tony Quirk	Ongoing	S
	Paul Westbury	Westbury Law Services (Paul Westbury)	01 May 2021		-	active	Tony Quirk	Ongoing	S

Contracting Out

(Report prepared by Martin Fletcher)

F230-L24-09-05

Purpose of Report

1. To examine whether Council should continue with its current level of contracting out.

RECOMMENDATION

It is recommended that should Council wish to further investigate continuing to contract out, that it makes budget provision in year 4 of the LTP for at least \$100,000 per Activity it wants to review.

Background/Context

2. Council currently contracts out much of its physical works delivery and ongoing maintenance operations.
3. Ongoing contracting out is less prevalent in other areas with contractors being brought in for specific assignments, for example John Patterson for the review of Council's Development Contributions Policy every three years.
4. The Activities with the highest level of contracting out occurs in Roads (a legal requirement, see Attachment 1), Rivers, Solid Waste, Stormwater and Parks and Open Spaces.
5. To undertake a review of whether to bring maintenance activities in-house would be a significant undertaking, requiring the engagement of an independent consultant at a significant cost. The exercise could not take place overnight and implementation, if Council decides to proceed, could take over a year.
6. To undertake a fully-fledged review would most likely require the following steps:
 - Identify which Activity is to be investigated.
 - Identification of current Level of Service and its cost.
 - Identification of any Level of Service revisions and their associated costs.
 - Identify what is required to deliver an activity in house and its associated cost. The components required for in-house delivery include:
 - staff;
 - capital equipment requirements, trucks, diggers, etc.;
 - depot requirements;
 - additional administration support, HR, IT, Finance and the office space to house them.

As evidenced by the latest Solid Waste Management contract, implementation could take a year or more.

- The other point is the need to align contract termination dates with the start of in-house delivery commencing. There may be multiple contracts in place for a particular activity and to gain alignment may mean extending contract terms beyond the seven years contained in Council's Procurement Policy. If contracts are terminated early, Council may be exposed to a "loss of profits" claim.
- Related to (v) above, Council will need to decide whether it wishes to pursue a staged implementation or a 100% transfer. While a staged implementation has some attractions it may result in the under-utilisation of specialist equipment and machinery.

Going Forward

7. With the likely level of demand on staff resources with the transfer of 3 Waters, Sounds Roothing and the overall pressure on rates, it is recommended that should Council wish to proceed that it makes budget provision of circa \$100,000 per Activity in year 4 of the LTP for an investigation of the option. In the interim, it's vital to ensure a continuation of effective contract management.

Attachment

Attachment 1 - Land Transport Management Act 2003 – Procurement Procedures – refer below

Author	Martin Fletcher, CFO
Authoriser	Mark Wheeler, CEO

Attachment 1

Land Transport Management Act 2003

25 Procurement procedures

- (1) For the purposes of this Part, the Agency must approve 1 or more procurement procedures that are designed to obtain the best value for money spent by the Agency and approved organisations, having regard to the purpose of this Act.
- (2) In approving a procurement procedure, the Agency must also have regard to the desirability of—
 - (a) enabling persons to compete fairly for the right to supply outputs required for approved activities, if 2 or more persons are willing and able to provide those outputs; and
 - (b) encouraging competitive and efficient markets for the supply of outputs required for approved activities.
- (3) Every approved procurement procedure must specify how procurement is to be carried out (which may differ for different kinds of procurement).
- (4) It is a condition of every procurement procedure that the Agency or an approved organisation must procure outputs from a provider other than the Agency or that organisation (as the case may require), or its employees.
- (5) However, nothing in subsection (4) prevents an approved organisation from procuring from the organisation's own business units the provision of minor and ancillary works on terms approved by the Agency.
- (6) Nothing in this section compels an organisation or person to accept the lowest tender received by it for the provision of any outputs.

4. 2024-34 Long Term Plan Interest Rate on Council Borrowings Assumption

(Report prepared by Chris Lake)

D050-001-L24

Purpose of Report

1. To review Council's current interest rate assumption and identify the anticipated impacts of any change on rates and Council's financial position.

Executive Summary

2. The Council's current internal interest rate of 5.0% was recommended by the Long Term Plan Working Group on 5 October 2022 and subsequently agreed by Council.
3. The Weighted average for debt at 30 September 2023 is 3.72%. As at 30 June 2025 it is estimated that debt will be \$164M with a weighted average of 4.70%.
4. The cost of debt from LGFA on 11 October was 6.0% for a loan to 5 May 2028.
5. The latest Monetary Policy Statement was on the 4th October 2023. The theme of this was 'higher for longer'.
6. As a result, Council could consider amending its interest rate assumption. This paper gives 3 options:
 - retain the status quo of 5%,
 - decrease the interest rate to 4.5%,
 - increase the interest rate to 5.5%.
7. An increase in Council's interest rate assumption would not only meet the increased cost of external debt, but also increase the funding available to either:
 - provide a "General Rates and Charges Subsidy" to Ratepayers; or
 - increase the amount available to replenish the Emergency Events Reserve,but at an increased cost to those ratepayers paying capital intensive charges e.g. targeted capital water and sewerage rates.

RECOMMENDATION

That the LTP Working Group recommend to Council that it:

1. **Agree to increase the internal interest rate assumption to 5.5% for the 2024-34 Long Term Plan.**
 2. **Agree to receive a paper on the funding of the Emergency Events Reserve at the Council February 2024 meeting.**
 3. **Note the impact of the recommended option on the benchmark properties.**
-

Background

8. The interest rate assumption is a key component to Council's budget and rate setting process and is reviewed annually.

9. As at 30 June 2023 Council had \$141m of debt (internal and external). By June 2025 the 2023/24 annual plan forecasts the value to be \$240m. Debt, along with depreciation and development contributions are used to fund large capex projects. By charging loan costs to the Activity means that those ratepayers benefiting from the capital expenditure pay. The majority of these loans are for a 20-year term.
10. The table below shows prior year interest rate assumptions:

Annual Plan	Interest Rate
2015-16	7.0%
2016-17	6.0%
2017-18	6.0%
2018-19	5.5%
2019-20	5.5%
2020-21	4.5%
2021-22	4.0%
2022-23	4.0%
2023-24	5.0%

External Debt

11. As at 30 September 2023 Council had \$89m of long term external debt with a weighted average of 3.72%. Bancorp advise that this rate is one of the lowest in the country. The 2023-24 Annual plan forecasts the value of external debt at 30 June 2025 as \$164M. This has a weighted average of 4.70%. In future years this rate will increase as swaps come to maturity. As we have not smoothed the assets budget yet, this is likely to be a smaller total value, with a small reduction to the estimated weighted average. The details are shown in the following table:

\$ Millions	As at 30 September 2023		Estimated interest rate as at 30 June 2025
	Maturity Dates	Interest Rate %	
3	15/11/2023	3.81	3.81
4	15/05/2024	3.55	3.55
6	17/02/2025	3.68	3.68
6	16/02/2026	3.00	3.00
10	16/03/2026	3.02	3.02
6	16/11/2026	4.12	4.12
6	15/02/2027	4.17	4.17
4	15/03/2027	2.11	2.11
10	15/03/2027	2.27	2.27
4	15/02/2028	2.76	2.76
2	16/02/2028	6.04	6.04
4	15/04/2027	2.82	2.82
10	15/11/2029	5.47	5.47
14	17/03/2025	4.65	5.20
10	15/12/2028	n/a	5.88
15	15/03/2029	n/a	5.76
20	15/12/2029	n/a	5.74
30	30/06/2030	n/a	5.75
164	Weighted average 3.72%		Weighted average 4.70%

NB: For the purposes of this paper, debt raised for MDC Holdings Ltd, and its subsidiaries, has been excluded.

Interest Rate Forecasts

12. Even though Council now raises its debt via the Local Government Funding Agency, the forecasts have been obtained for two reasons:
 - a) The LGFA doesn't publish forecast interest rates for out years;
 - b) The Banks have significant teams of economic researchers/forecasters.
13. The five-year rates are the most relevant to use as comparisons as they reflect Council's current philosophy of borrowing long term to provide greater certainty of interest costs when financing long life assets and largely match current maturities. Below are details of the 5 year swap rates.

Forecast Five Year Swap Rates

14. In the table below, the first two rows show the actual rates as at 30 June 2023 and 11th October 2023. All other rows are the forecasts from the respective banks as were available on the 11 October 2023. Their publication dates vary from 22 September to 9 October.
15. The LGFA rates are updated weekly. The rates for the 28 June 2023, and 5 October 2023 are 5.34% and 6.00% respectively for a fixed rate long term to May 2028 (closest LGFA loan to a five-year loan). The margins between these rates and the average actual rates are 0.77% and 0.65% respectively.
16. The far right column shows the Average of the banks rates plus the LGFA margin of 0.65% (as on 11 October).
17. All forecasts available from the 4 banks are shown for the period Sept 2023 to June 2026.

18. The commentary regarding the October Monetary Policy Statement (MPS) by a bank economist team mentioned that the theme of this was 'higher for longer' so rates will be at this level for a more sustained period of time. As this was very close to writing the paper, it was not possible to get the bank rates that had taken into account the latest MPS.

19.

Year	BNZ	Westpac	ASB	ANZ	Average	Average plus LGFA Margin
Actual 30 June 23	4.44	4.44	4.69	4.69	4.57%	5.34%
Actual 11 October 2023	5.35		5.35	5.36	5.35%	6.00%
Forecasts:						
Dec-23	4.85	5.35	5.25	5.18	5.16%	5.80%
Mar-24	4.60	5.22	5.20	5.12	5.04%	5.68%
Jun-24	4.40	4.76	5.10	5.08	4.84%	5.48%
Sep-24	4.20	4.61	5.00	5.05	4.72%	5.36%
Dec-24	4.05	4.46	4.90	4.84	4.56%	5.21%
Mar-25	3.95	4.33	4.80	4.82	4.47%	5.12%
Jun-25	3.85	4.21		4.69	4.25%	4.89%
Sep-25	3.85	4.10		4.67	4.21%	4.85%
Dec-25		4.01		4.67	4.34%	4.98%
Mar-26		3.93	4.55		4.24%	4.88%
Jun-26		3.91			3.91%	4.55%

20. Please note, caution should be exercised as the figures supplied by the banks are only forecasts based on currently known data. Any shift in the economic performance of the major world economies could have an immediate impact on New Zealand interest rates.

21. Bancorp also supplies estimated forward start swap values to which 0.55% must be added to take account of margins.

New Zealand Forward Starting Swap Rates - Borrower										
Spot	Maturity (years)									
	1	2	3	4	5	6	7	8	9	10
Spot	5.87%	5.69%	5.51%	5.39%	5.33%	5.30%	5.30%	5.30%	5.30%	5.32%
3 months	5.93%	5.65%	5.48%	5.37%	5.32%	5.30%	5.30%	5.30%	5.32%	5.33%
6 months	5.87%	5.56%	5.40%	5.32%	5.28%	5.27%	5.27%	5.28%	5.30%	5.32%
1 year	5.54%	5.34%	5.24%	5.20%	5.19%	5.20%	5.22%	5.24%	5.26%	5.29%
2 years	5.13%	5.08%	5.07%	5.10%	5.12%	5.15%	5.19%	5.22%	5.26%	5.29%
3 years	5.02%	5.04%	5.08%	5.12%	5.16%	5.20%	5.24%	5.28%	5.31%	5.33%
4 years	5.07%	5.11%	5.16%	5.20%	5.24%	5.28%	5.32%	5.35%	5.38%	5.40%
5 years	5.17%	5.21%	5.25%	5.29%	5.33%	5.37%	5.40%	5.43%	5.44%	5.45%
6 years	5.26%	5.29%	5.33%	5.37%	5.42%	5.45%	5.47%	5.49%	5.50%	5.51%
7 years	5.33%	5.37%	5.42%	5.46%	5.50%	5.52%	5.53%	5.53%	5.54%	5.55%
8 years	5.41%	5.46%	5.51%	5.55%	5.56%	5.57%	5.57%	5.57%	5.58%	5.60%
9 years	5.51%	5.56%	5.59%	5.60%	5.60%	5.60%	5.60%	5.61%	5.63%	5.66%
10 years	5.62%	5.64%	5.64%	5.63%	5.62%	5.62%	5.63%	5.65%	5.68%	5.73%

Last updated 9-Oct-23

This table suggests that interest rates moving forward will be in 5.7-5.9% range.

General Revenues account

22. Currently the interest charged to activities is credited to the General Revenues Account. This Account also receives revenue from petroleum tax and rates penalties and from 2023-24 the Marlborough Airport dividend budgeted at \$450k. This account, pays for a number of non-activity specific costs, and rates remissions.
23. The largest items in this account are income from internal loans, and interest expenses from external loans, a subsidy to General Rates and Charges (budget for 2024-25 \$3.85M) and the replenishment of Council's Emergency Events Reserve, should there be any surplus at year end.

Emergency Events Reserve

24. In the interest rate paper for 2023/24 it was agreed to increase the rates subsidy by a figure agreed by the CFO, in consultation with the Mayor and the Chair of the Planning, Finance and Community Committee without decreasing the funds to the Emergency Events Reserve.
25. In previous years the amount approved for the rates subsidy was the same for each year. As this Reserve is being regularly used at present, it is not recommended to decrease the funds that replenish it.
26. The results of consultation of the 2018/28 LTP regarding the Emergency Events Reserve indicated a preferred balance of between \$10-15M by 2028. This equates to \$12.5M -\$19M in 2023 dollars.
27. While normally the Emergency Events Reserve is replenished by surpluses from the General Revenues account, the Covid Rates Relief Reserve budget paper, dated 25 February 2021, provides other means to achieve the targeted balances. Council agreed that following the COVID-19 Rates Relief Reserve achieving a positive balance, surplus funding from the Infrastructure Upgrade Reserve be allocated to Emergency Events Reserve until such time as an appropriate balance is achieved, as informed by consultation undertaken as part of the 2018-28 LTP. This is on the assumption that the 3 Waters reforms proceed. The effect of this is not included in the figures below because of the current political uncertainty.
28. The budget process is just commencing at the time of this paper, it seems more appropriate to look at the funding of the Emergency Events Reserve at the February Budget Meeting. At that stage the effect of the election on three waters and a clearer picture of the value of insurance funds to replenish this Reserve should be known. It is recommended that the funding of the Emergency Events Reserve funding is provided as a paper for the February meeting.

Interest Rate Options

29. The following table identifies the options considered. The first line being the Annual Plan for 2023-24 for comparison purposes. The right-hand columns show estimated rates increases for year 2 of the 2023-24 Annual Plan.
30. Factors to consider are:
 - i) The weighted average interest rate of long-term current debt as at 30 September 2023 is 3.72%. The budgeted weighted average interest rate for 30 June 2025 is 4.70%.
 - ii) The Council also has an overdraft facility of \$20M with Westpac that is used for cashflow shortfalls when long term loans are not required. As at 30 September 2023 the rate charged for funds used in this facility is 6.8%.
 - iii) For budgeting purposes, the interest rate assumption is for the entire 10 years covered by the LTP, commencing 1 July 2024.
 - iv) The need to have a small margin to cover a scenario where actual interest rates are higher than forecast.

- v) The average home mortgage rates fixed for 1, 2 or 3 years is currently at 6.86%. This compares to the 5.86% and 4.08% for the last 2 years.

31. The following table shows Rates Subsidy, Emergency Events Reserve funding and likely rates resulting. NB The rates increase is based on the forecast increase of 15.39% contained in the 2023/24 annual plan before any reduction options have been explored.

Model	Internal Interest Rate	Indicative Rates Subsidy per annum	Emergency events reserve funding	Rates Increase 2024-25
Annual Plan 2023-24	5.0%	\$3.85M	-	15.39%
Option 1	5.0%	\$3.3M	-	16.04%
Option 2	4.5%	\$2.5M	-	15.95%
Option 3	5.5%	\$4.00M	-	16.25%

Option 1 – 5.0% Status quo

32. It was agreed to use 5% for the 2023-24 year with a rates subsidy of \$4.12M.
33. In the annual plan the rates subsidy decreased to \$3.85M for the 2024-25 year.
34. If 5% interest rate was used for the 2024-25 year, indicatively there would only be \$3.3M available for the rates subsidy or funds for the Emergency Events Reserve.
35. This option would decrease the rates subsidy to an indicative \$3.3M and no transfer to the Emergency Events Reserve.
36. The weighted average for current debt as at 30 September 2023 is 3.72% and forecasts to rise to 4.72%, so only barely covering the cost of actual interest.

Option 2 – Decrease interest rate to 4.5 %

37. If 4.5% interest rate was used for the 2024-25 year, there would be an indicative \$2.5M available for the rates subsidy or funds for the Emergency Events Reserve. This would increase the rates increase as there is less funds between the internal and external interest rate costs.
38. The Actual LGFA rate has increased by 0.77% in the last year, so it seems counter intuitive to decrease our internal interest rate. Also at 4.5% it would not cover the forecast weighted average cost of debt at 30 June 2025.

Option 3 – Increase interest rate to 5.5 % - Recommended

39. This option would increase the rates subsidy to an indicative \$4.0M and no transfer to the Emergency Events Reserve. This would mean that the indicative rates subsidy is very similar to that provided in 2023-24.
40. It provides a small margin to cover a scenario where actual interest rates are higher than forecast.

The proposed rate is still well below the mortgage rates currently advertised by the Banks.

The impact of options 1 and 3 on the Benchmark properties will be available at the meeting

Author	Chris Lake, Financial Services Manager
Authoriser	Martin Fletcher, CFO

5. Review the Continued Appropriateness of the Current Geographic Rating Areas and Boundaries

(Report prepared by Chris Lake)

F230-L24-06

Purpose of Report

1. The purpose of this report is to review using Council's current six Geographic Rating Areas and boundaries is still appropriate.

Executive Summary

2. The purpose of this report is to review whether or not it is appropriate to continue using Council's current six Geographic Rating Areas and boundaries.
3. If Council was to change current rating areas it would require a clearly articulated rationale for the change and engage in consultation with affected ratepayers giving them reasonable opportunity to make written submissions.
4. If changes were identified, consultation on these would be required which is likely to provide confusion with the consultation for the Marlborough Sounds Future Access Study. Due to this it is recommended that no changes are recommended for this LTP Plan of the current six Geographic Rating Areas and their boundaries, other than those that occur automatically as identified in para 8.

RECOMMENDATION

That the LTP Working Group recommend to Council that it agree to continue with the current six Geographic Rating Areas and boundaries.

Background/Context

5. Council's six Geographic Rating Areas were established after much deliberation in the mid 1990's. The Areas were developed as it was believed that those properties within each area had a relatively similar potential to benefit from Council services.
6. The development of the Rating Areas took place relatively soon after the formation of Marlborough District Council. Formerly it was Marlborough County, Blenheim and Picton Borough Councils plus the Marlborough Regional Council which primarily had the functions of the former Marlborough Catchment Board.
7. There was a major review of Rating Areas in the 2012-22 LTP with the completion of this in the 2018-2028 LTP.
8. Since the establishment of the Rating Areas there have also been minor adjustments made to recognise the growth in Blenheim and improved accessibility to services. Changes to Blenheim also occur automatically as subdivision occurs and to Picton when water and sewerage services are extended.
9. Details of the Geographic rating areas are in appendix 1 in map and description forms.

Review

10. When Council decides to change Geographic Rating Areas, then it is required to adequately articulate the basis on which the decision has been made, as stated in section 101(3)(a) of the local Government Act.

101 Financial management

- (1) A local authority must manage its revenues, expenses, assets, liabilities, investments, and general financial dealings prudently and in a manner that promotes the current and future interests of the community.
- (2) A local authority must make adequate and effective provision in its long-term plan and in its annual plan (where applicable) to meet the expenditure needs of the local authority identified in that long-term plan and annual plan.
- (3) The funding needs of the local authority must be met from those sources that the local authority determines to be appropriate, following consideration of,—
 - (a) in relation to each activity to be funded,—
 - (i) the community outcomes to which the activity primarily contributes; and
 - (ii) the distribution of benefits between the community as a whole, any identifiable part of the community, and individuals; and
 - (iii) the period in or over which those benefits are expected to occur; and
 - (iv) the extent to which the actions or inaction of particular individuals or a group contribute to the need to undertake the activity; and
 - (v) the costs and benefits, including consequences for transparency and accountability, of funding the activity distinctly from other activities; and
 - (b) the overall impact of any allocation of liability for revenue needs on the current and future social, economic, environmental, and cultural well-being of the community.

11. It is believed that the 6 geographic areas are continuing to provide areas that have relatively similar potential to benefit from Council services and the cost benefit of any change is not worthwhile.
12. If changes were identified, consultation on these would be required which is likely to provide confusion with the consultation for the Marlborough Sounds Future Access Study. Due to this it is recommended that no changes are recommended for this LTP of the current six Geographic Rating Areas and their boundaries, other than those that occur automatically as identified in para 8.

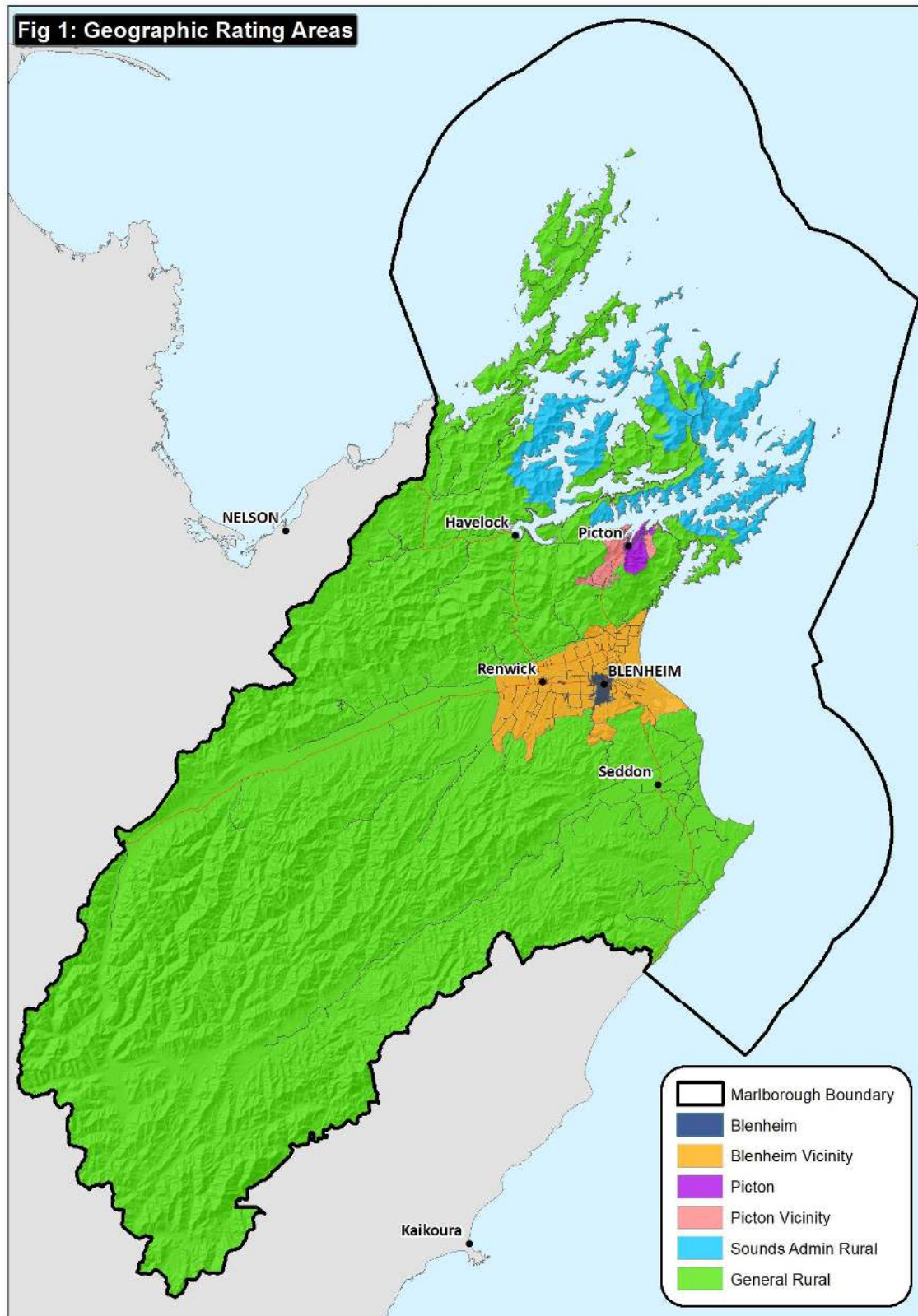
Attachment

Attachment 1 – Geographic Rating Areas

page [40]

Author	Chris Lake, Financial Services Manager
Authoriser	Martin Fletcher, CFO

Geographic Rating Areas



Geographic Areas

The geographic areas can generally be described as follows:

Blenheim Area (BM) (Fig 3)

All of that area encompassed by the former Blenheim Borough Council together with those properties within a 1.5 km radius of that area which have a zoning of Residential or Industrial in the Wairau/Awatere Resource Management Plan (eg: includes, Burleigh, Hammerichs Road, Riverlands and Waipuna Street); as well as any properties that are connected to (or are able to be connected to) either the Blenheim Water or Blenheim Group Sewerage Schemes, but excluding properties in the Renwick, Spring Creek and Grovetown Sewerage Rating Areas; and residential/rural properties and properties in the Riverlands Industrial Estate and Cloudy Bay Business Park that have an area of greater than one hectare.

Also included in the Blenheim area are a number of properties where it was an express condition of subdivisional resource consent.

Growth areas rezoned Urban Residential 2 Greenfields will be excluded from the Blenheim Area until granting of subdivision title.

Other land rezoned Urban Residential 2 or 3 as a result of the Proposed Marlborough Environment Plan will be similarly excluded from the Blenheim Area until granting of subdivision title.

Blenheim Vicinity Area (BV) (Fig 2)

All of that area encompassed within the following general description, but excluding the Blenheim areas described above:

From just north of the Rarangi Settlement following around the foothills in a south-westerly direction; taking in the Tuamarina Settlement; to the south bank of the Wairau River and then up the Wairau south bank to the Waihopai River; up the east bank of the Waihopai River to just north of Omaka Downs; and then generally following the base of the foothills; around to include the Taylors Pass in a south easterly direction as far as the Branch River; following the boundaries of properties on the south east side of the Taylor River; then around the base of the foothills to include land between SH 1 and both sides of Redwood Pass Road to and including 393 Redwood Pass Road; then to the coast on the south of the Vernon Lagoons.

Picton Area (PN) (Fig 4)

All of that area encompassed by the former Picton Borough Council; together with the area of those properties serviced by the Picton Water or Sewerage Schemes (excluding those properties listed in the schedule below).

Schedule

Pt Lot 1 DP 6881, Pt DP 467 Waitohi Valley Blk XI Linkwater SD, Lot 1 DP 303616 Lot 1 DP 8240, Pt Sec 41 District of Waitohi, Lot 2 DP 3716, Lot 1 DP 3716, Lot 1 DP 9175, Lot 2 DP 9175, Lot 1 DP 10989, Lot 2 DP 10989, Lots 1 2 DP 1353 Lot 1 DP 1148 Pt Sec 37 Waitohi Reg Dist, Lots 2 5 DP 3183, Pt Sec 103 Waitohi Valley District Blk XV Linkwater SD, Lot 1 DP 402932 Lot 1 DP 5595 Lot 2 DP 5660 Sec 38 Pt Sec 37 Waitohi Dist, Lot 1 DP 9268, Pt Lot 1 DP 7160 , Lot 1 DP 12294, Lot 2 DP 10225 Lot 1 DP 10476, Lot 1 DP 10882, Lot 2 DP 434941 Pt DP 747 Pt Sec 25 Wairau Dist Pt Lots 1-3 DP 693 Pt Sec 12 Pt Sec 13 Blk XV Linkwater SD, Secs 105 106 Pts Sec 36 104 Waitohi Valley Dist, Lot 1 DP 6397, Lots 1 2 DP 303945, Lots 3 4 DP 303945 Sec 129 Pt 159 Picton Subn Sec 18 Blk XV Linkwater SD, Lot 1 DP 302741, Lot 1 DP 10871, Lot 1 DP 6129, Lot 1 DP 759 Lot 2 Pt Lot 1 DP 1594, Pt Sec 63-65 Picton Subn. Lots 1-9 12 DP 1086, Sec 1 SO 429571 Lot 10 DP 1086, Lot 11 DP 1086, Lot 13 DP 1086, Lot 14 DP 1086, Lot 2 DP 3080, Sec 1 SO 416848 Lot 1 DP 3080, Sec 2 SO 416848 Lot 16 DP 1086, Lot 18 DP 1086, Pt Waikawa 2C2, Lot 4 DP 11736, Lot 1 DP 335692, Lot 2 DP 344933, Lot 3 DP 11736, Lot 1 DP 11736, Lot 1 DP 344933, Lot 2 DP 404985, Lot 1 DP 424360, Lot 2 DP 424360, Lot 3 DP 424360, Lot 4 DP 424360, Lot 5 DP 424360, Waikawa 3B Blk XII Linkwater SD Blk XI Arapawa SD, Lot 1 DP 9994, Lot 1 DP 10354, Waikawa Sec A2 Waikawa West Blk XII Linkwater SD Blk XI Arapawa SD, Waikawa Sec 4B2 Waikawa West Blk XII Linkwater SD Blk XI Arapawa SD, Lot 2 DP 7961 Pts Sec 10 & Pt Sec 11 Waitohi Dist Pts Sec 100 Waitohi Dist, lot 3 DP 8884.

Also included in the Picton area are a number of properties where it was an express condition of subdivisional resource consent.

Picton Vicinity Area (PV) (Fig 4)

All of that area from the western point of Ngakuta Bay to the former Picton Borough boundary; plus all of that area from the eastern point of Waikawa Bay to Whatamango Bay; plus a corridor area from the southern boundary of the former Picton Borough to Speeds Road; excluding properties serviced by the Picton Water or Sewerage Schemes, but including the properties listed in the Schedule above.

General Rural Area (GR) (Fig 1)

All of that area administered by the former Marlborough County and excluding that part of the former County's area which has been included in either the Blenheim, Blenheim Vicinity, Picton, Picton Vicinity or Sounds Admin Rural areas.

Sounds Admin Rural (AR) (Fig 5)

All of that area with basically sea access only, which was subject to the former Marlborough County Council Empowering Act 1965

6. CPI Adjusted Grants

(Report Prepared by Martin Fletcher)

Purpose of Report

1. To review the continued appropriateness of CPI's adjusting grants.

RECOMMENDATIONS

That Council:

1. continues to apply a CPI adjustment to approved organisations where there is a need;
2. agrees that need will be established if the organisation's Working Capital drops below the higher of \$10,000 or 10% of its grant; and
3. agrees to cap the 10% of grant value to \$100,000.

Background/Context

2. The practice of CPI adjusting annual grants was introduced to reduce the number of submissions to Annual Plan hearings for additional funding.

Over time, Council has approved annual CPI adjusted grants to the following organisations:

Organisations:	Annual Grants:
Destination Marlborough	\$1,113,539
Research Centre – Grant	\$307,472
Business Trust Marlborough	\$54,782
Picton Historical Society Inc.	\$36,550
Marlborough Environment Awards Trust	\$21,500
Linkwater Hall - Grant	\$12,508

3. These approvals were generally given in times of low inflation. However, in these times of high inflation, an automatic CPI adjustment reduces Council's flexibility for setting rates as it has to absorb automatic cost increases.

Considerations

4. The original approvals assumed an ongoing need for the services provided and that these organisations' costs would increase at the same rate as CPI. In other words, there was a real need to increase the value of the annual grant.
5. This paper is not intended to address whether the services provided by these organisations are at a level that Council wants, noting that it is suggested that Destination Marlborough's Levels of Service are not reviewed for other reasons. The question that remains is one of need and whether the organisations listed above can absorb a CPI increase within their current financial position.
6. As a result, a Balance Sheet test is suggested. The suggested test is whether the organisation's Working Capital at the end of their previous financial year is greater than \$10,000 or 10% of the organisation's budget, whichever is the greater. A cap could also be considered of a fixed amount e.g. \$50,000 or \$100,000. Applying this suggestion to the organisations above, yields the following, with any CPI increase above the Green highlighted numbers not being approved.

Organisations:	Annual Grants:	Minimum Working Capital	10% of Grant	Cap
Destination Marlborough	\$1,113,538	\$10,000	\$111,354	100,000
Research Centre – Grant	\$307,472	\$10,000	\$30,747	
Business Trust Marlborough	\$54,782	\$10,000	\$5,478	
Picton Historical Society Inc.	\$36,550	\$10,000	\$3,655	
Marlborough Environment Awards Trust	\$21,500	\$10,000	\$2,150	
Linkwater hall - grant	\$12,508	\$10,000	\$1,250	

7. The \$10,000 is suggested as a minimum to provide a reasonable base for small organisations.
8. The 10% is suggested because it is likely to cover, for at least one year, any future CPI increases, especially as the RBNZ returns to its target of 1-3% target range.
9. The \$100,000 cap is suggested as there has to be limit to financial impacts on Council of the CPI adjustment policy.

Author	Martin Fletcher, CFO
Authoriser	Mark Wheeler, CEO

7. Community Funding

(Report prepared by Jodie Griffiths)

C150-001-000-01

Purpose of Report

1. For Council to review the existing structure and levels of community funding allocated as annual and contestable grants.

RECOMMENDATIONS

The Council:

1. **Continue with the current level of Community Grant funding.**
2. **Confirm suitability of the criteria.**
3. **Review existing Annual Operating Grants against relevancy of community need and agree to establish a six yearly review.**
4. **Increase the Fee Waiver budget by \$20,000 per year to include Community Use Days.**

Background/Context

2. Council's mission statement is "*We invest in Marlborough's future, our people, quality lifestyle and outstanding natural environment*".
3. In 2019 Government reinstated the "four Well Beings", i.e. social, economic environmental and cultural. Each of Council's Activities contributes to one or more of these well beings.
4. Community funding is a mechanism which enables Council to fulfil its commitment to all four wellbeing pillars and contributes to a positive and cohesive community.
5. Community funding is only available to Not-for-Profit and charitable groups. Individuals and commercial activities are not permitted to apply. The activity or service must take place in Marlborough, as well as demonstrate clear and measurable benefit to the community. Every group is required make their own contribution towards a project or activity and an accountability report is required for all funding.
6. An additional benefit of Council's contribution, is that organisations are often able to gain external funding via other funding sources or large fundraising efforts made themselves. The vast volunteer component enabled via partial funding of groups is also a much lower cost option than Council providing the services.
7. To various ways funding is structured (further detail contained below):
 - i) Annual Operating grants are approved and level of funding set through either the Long Term Plan or Annual Plan process.
 - ii) Community Grants are allocated once per year via the Grants Sub-Committee who's membership includes Councillors and community representatives.
 - iii) Waiver of fees is allocated and administered by Council staff as per the policies set by Council
 - iv) Creative Community Scheme funding and Rural Travel Funding is received from Creative NZ and Sport NZ to be administered by Council for the community.

Annual Operating Grants

8. Following an Annual Plan or Long Term Plan submission, Council have determined some instances of ongoing need for service and have approved annual operating grants. Many of these date back several years, while some are as recent as 1 – 2 years. The level of funding is currently unchanged unless an additional AP or LTP decision is made to adjust this, following the organisation requesting an increase typically as part of the AP or LTP submission process.

9. Annual Grants are for well established community organisations and require an annual accountability report as a condition of funding. No criteria has been established for why these organisations are in this group, they are simply a collection of Council decisions made over time. Refer to the list of organisations provided in attachment 1.
10. The totals for each category are \$216,200 for Community Annual Operating Grants and \$713,000 for Art Annual Operating Grants.
11. There are currently no CPI increases on Annual Operating grants.

Community Grants

12. The budget is set at \$280,000 which is allocated through one funding round per year. Grants are applied for under the categories of Art and Culture; Heritage, Sport and Recreation; and Community Welfare and Social Services.
13. The intention of Council, when creating the contestable Community Grant funding, was to reduce the number of smaller projects/activities going through the LTP and AP process.
14. On average 100 applications are received each year. Applications are capped at \$10,000 with a limit of \$5000 for any operating costs. Every year the fund is oversubscribed. In 2023 requests totalled over \$500,000. The list of 2023 Community Grants will be presented to the Economic, Finance and Community Committee on 17 October 2023.
15. All applicants are required to demonstrate the need for the activity or project, how this will benefit Marlborough, ways they are contributing both financially and through volunteers involvement, as well as the demographics of who will benefit.
16. The grants committee (9 members) assess these against the criteria, assigning an overall score. These scores are then ranked providing the Committee with a priority order to allocate the funding.
17. The criteria is included in Attachment 2. Council could consider the fitness of the current criteria by discussing the following questions:
 - i) Should operating cost requests be considered for ongoing grants?
 - ii) Should community grants be limited to one-off or project costs?
 - iii) Does the current criteria have the right scope to ensure community organisations can be best supported by Community Grants?
18. The applications successful in receiving this funding can benefit between 20 – 5000 people in each of their services/activities. Given on average 90 applications are approved the benefit from these grants potentially benefits tens of thousands of Marlborough residents.

Waiving of fees

19. The budget is set at \$30,000 per annum. Fees which can be waived under the policies include Resource Consent, Building Consent, Transfer Station fees, and Food Licencing.
20. The maximum fee per community group is \$1,500 (+ GST). The policies can be accessed via <https://www.marlborough.govt.nz/our-community/grants-and-awards/waiving-of-fees>
21. This subsidy support Community Groups undertake projects and activities which have benefit to the community.
22. On average 30 – 40 Community groups are approved waivers annually.
23. In 2022 Council approved a budget of \$20,000 for Community Use Days at the Marlborough Events Centre, as a trial. This funding enables community events to take place which would otherwise not afford the venue costs. Following the first year this proved beneficial in enabling 10 community events to be held and establishing a criteria, as attached.

Attachments

Attachment 1 – Annual Operating Grants page [47]

Attachment 2 – Community Grant Criteria page [48]

Attachment 3 – Community Use Criteria page [50]

Author	Jodie Griffiths, Community Partnerships Advisor
Authoriser	Dean Heiford, Manager Economic, Community & Support Services

Attachment 1
Annual Operating Grants

Community Annual Operating Grants	Amount
Awatere Community Trust	\$ 15,000.00
Blenheim Community Patrol	\$ 5,000.00
Citizens Advice Bureau	\$ 12,100.00
Graeme Dingle Foundation - Career Navigator	\$ 12,000.00
Havelock Community Association	\$ 36,100.00
Life Flight Trust	\$ 10,000.00
Lions science fair & donations	\$ 2,000.00
Marlborough Multicultural Centre	\$ 15,000.00
Marlborough Youth Trust	\$ 30,000.00
Christmas in the Park	\$ 2,000.00
Nelson Rescue Helicopter Trust	\$ 10,000.00
NZ Riding for the Disable Assoc Inc	\$ 10,000.00
Picton Power House Reserve (formerly Resource Centre)	\$ 10,000.00
Rarangi Surf Life Saving	\$ 10,000.00
Sport Tasman	\$ 25,000.00
Picton Christmas Parade	\$ 2,000.00
Future of Work Conference	\$ 10,000.00
Total	\$ 216,200.00
Arts Annual Operating Grants	Amount
ASB Theatre	\$ 390,000.00
Marlborough Art Gallery	\$ 303,000.00
Marlborough District Brass Band	\$ 20,000.00
Total	\$ 713,000.00



Community Grants

Purpose

Council acknowledges the contribution of not for profit organisations in providing essential services which assist in developing the community at large. Council's role is to add value to the ability of the volunteer sector to thrive and respond to community needs by providing funding assistance.

Sectors Eligible for Funding

Council will consider requests for funding from community organisations providing services in the following categories in no order of priority:

- Arts & Culture
- Community Welfare and Social Services
- Heritage
- Sport and Recreation

Each application is considered on its merits using the criteria set out below with decisions made in the best interests of the local community.

Who Can Apply?

Organisations wanting to apply for funding assistance must meet the following criteria:

- Be a not for profit organisation
- Provide services to the wider community or specific sectors in the community
- Be able to supply verified Annual Accounts
- Provide verification of charitable status (if applicable)
- Account for expenditure of funds specifically for grant received (this will affect eligibility for any future grants)
- There must be a monetary contribution from the applicant towards the cost of the activity applied for. This can be from own funds or grants from other sources
- Regional/national organisations can apply on behalf of a Marlborough group but must provide Marlborough specific costs and benefits.

Maximum Grant Allocation

Due to demand for funds, grants will be allocated to a **maximum of \$10,000 per application**.

What Can't be funded

- Large scale capital expenditure or projects (this fund is design for small grants)
- New buildings or extension/s to current buildings
- Landscaping and carparks
- Debt Servicing

- Conventions, conferences, reunions and tournaments
- School based curriculum programmes
- Retrospective funding
- All travel or costs associated with events outside of Marlborough including overseas travel.
- Projects that have already received Council funding including through contracts and partnership agreements for the same activity
- Floor coverings excluding mats
- Food and catering
- Fundraising events
- Projects which fit within the new environment fund

What can be funded?

- One application per organisation per year can be considered for funding.
- Partnership projects can be applied for by an umbrella organisation – applicants must be not for profit.
- An organisation can make an application of their own as well as being the umbrella organisation for a partnership project.
- Projects must be of direct benefit to people of the Marlborough district.
- Activity that can be considered for funding include:
 - Small **operating grants up to \$5,000** (organisations already receiving a Council operating grant excluded)
 - Funding for unforeseen circumstances
 - Furniture and fittings – items that can be removed from the facility and not become a building asset
 - Equipment
 - Seeding funding for new projects/programmes
 - Volunteer expenses
 - Repairs and maintenance for community facilities
 - Training/workshops with a community development focus that are open to the public
 - Consultancy fees towards activities such as feasibility studies or engineers reports for community projects.
 - Community events (excluding fundraising) that are not already funded via the other Council Event funding streams.
 - Projects that promote sustainable use and enjoyment of Marlborough arts and heritage resources.
 - Projects that establish closer linkages between arts, heritage and regional promotion and development.

Application Process and Allocation of Funds

Council Community Grants will be allocated by Council's Grants Committee on XXXXXXXX and their recommendations considered by Full Council XXXXXXXXXX. Projects should not have commenced before this date to be eligible for funding (excluding requests for small operating grants).

All applications must be made on Council's online application form so that all organisations are meeting the same requirements for supplying information for consideration.

Community Use Days

2022/23 Information Sheet

Criteria

- The applicants and events must meet the following criteria:
 - The organisation must be a Marlborough based, charitable organisation or a not-for-profit group.
 - The activity must be of benefit to Marlborough residents only.
 - The function must be for a benevolent or charitable purpose and not for any form of commercial use.
 - The funding, if approved, is for a maximum of \$2,000+GST per event or activity.
 - An organisation/group can only be supported and funded for a maximum of one (1) event or activity within a 12-month period of approval.
 - The funding is only permitted for the use of basic venue hire. Funding is not available for catering, specialist audio-visual costs. All additional costs eg catering, audio-visual equipment must be met by the hirer.
 - The activity, event or workshop is to be held at the Marlborough Events Centre (some exceptions can be made to consider the ASB Theatre).
 - Prior to applying the organisation/group will contact Marlborough Events Centre to check availability and obtain a quote.
 - All applicants will complete the attached EVENT INFORMATION and provide a simple budget for the event.
- Applications will be approved based on the benefit to the community and within the limitations of the budget.

Financials

- The Marlborough Events Centre will invoice Marlborough District Council for payment of approved funding.
- The Marlborough District Council budget for this purpose is capped at \$20,000, up to \$2,000 (+ GST) per group per annum.
- The organisation/group must declare any other Council funding or support.

Reporting

- The organisation/group must provide a simple summary of the event, via email, within one month of holding the event.
- Any cancellation or postponement of the event will be reported to the Council at earliest notice.

EVENT INFORMATION

Name of event :	
Organisation/group name :	

Contact person (include email and cell phone) :	
Proposed date :	
Venue :	Marlborough Events Centre
Purpose of event :	
Number of people attending (estimate) :	
Benefit to the community :	
Other sources of support/funding (please include any other Council funding or support):	
Budget attached	Yes/No

I declare the information I have provided is true and accurate and I have permission to apply on behalf of the organisation/group. Sign and date below

Signature

Name:

Date:

Record No: 23216183